The Public Hearing of the Volusia County Historic Preservation Board was called to order by Gregory Holbrook, at 2:07 p.m., at the Debary Hall Stables, 210 Sunrise Boulevard, Debary, Florida. On roll call, the following members answered present, to wit:

**COMMISSION PRESENT:**

JAMES “ZACH” ZACHARIAS – Present  
BONDA GARRISON – Present  
GREGORY HOLBROOK – Present  
BRIAN POLK – Present  
LARRY FRENCH – Present  
MARGARET BERESFORD – Present  
BRIAN WILSON – Absent  
PENELOPE YOUNG-CARRESQUILLO – Absent

**STAFF PRESENT:**  
MICHAEL HANSON, Planner II, Historic Preservation Officer – Present  
ANDREA KERR, Assistant County Attorney – Present  
ALISHA BRANTLEY, Staff Assistant II – Present

**WELCOME BY THE CHAIR**

Vice Chair Greg Holbrook welcomed everyone in the meeting and any guests that were present.

**APPROVAL OF MINUTES**

March 22, 2022, Regular Meeting  
Member Garrison MOVED to APPROVE the March 22, 2021 minutes. Member French SECONDED the motion. Motion CARRIED unanimously (6:0).
BOARD/STAFF ITEMS

NEW BUSINESS

1. Debary Hall presentation

Tracy Mestre, Site Director of Debary Hall, gave a presentation on the history of Debary Hall. Debary Hall just celebrated their 150th anniversary. Debary Hall was previously a winter retreat and hunting estate of wine merchant, Frederick Debary. Mr. Debary was also involved in the steamboat business to transport oranges from Florida. This historic site is approximately 10 acres and the mansion is 8,000 square-feet. The mansion and stables have been fully renovated. The State of Florida purchased the hall in 1967 and now leases it to the County of Volusia. Debary Hall is a National Historic Site and a Trail Head Welcome Center. Tours are available to the public.

2. Discussion on the Deland Historic Trust presentation by Daniel Friend from the March 22, 2022 meeting

Michael Hanson, Planner II, Historic Preservation Officer, advised that Daniel Friend was requesting a letter of support to return a WWII tugboat manufactured at Lake Beresford back to Volusia County. He stated that the Historic Preservation Board would need to make a motion to allow for this letter of support.

Member Polk MOVED to APPROVE the letter of support for the Deland Historic Trust. Member Holbrook SECONDED the motion. Motion CARRIED unanimously (6:0).

3. Historic Properties List

Mr. Hanson gave a presentation on the Historic Properties List. The list was created in 2007. The list was previously updated on an annual basis, with the most recent update being in 2020. The list includes properties within unincorporated areas of Volusia County. The list also includes historical properties within municipalities, but the properties are owned or leased by the County of Volusia. The list would need to be modernized for this year.

Member Garrison asked for clarification on the properties that are included on the list.

Mr. Hanson responded that the properties on the list are located in unincorporated Volusia County, however, there are some properties that are located in municipalities that are owned by the County of Volusia.

Andrea Kerr, Assistant County Attorney, stated if the County owned or leased a historical building in the City of Deland, then the County would be responsible for managing that building.
Member Garrison asked if there were properties on the list that are in incorporated areas of Volusia County and not owned or leased by the County. She referenced the Calle Grande arches in Holly Hill.

Mr. Hanson responded that the Calle Grande arches are on a County maintained right of way and that is why they remain on the list.

Member French asked if the list included properties or only structures. He also inquired if the list includes scenic highways.

Mr. Hanson responded that both would fall under the purview of the Historic Preservation Board. He stated that if a scenic highway such as a loop was located in unincorporated Volusia County then it would be allowed on the list. He advised that this discussion was for informational purposes only, however, they could make a motion to update the list at the July meeting.

Member Polk stated that the board should keep focus on the properties that are County owned and eliminate the other properties from the list.

Mr. Hanson advised that the board can focus on streamlining the list to have properties that fall within the scope of the board. He stated that there are numerous properties on the list that are important to Volusia County. Mr. Hanson advised that the list could possibly be adopted by another historical society.

Member French stated that if the board withdraws from handling the list that some of the properties may become lost and no longer be relevant.

Mr. Hanson advised that the Volusia County code does allow for municipalities to contract with the County.

Member French agreed.

Member Holbrook asked what services Volusia County has to offer for historic preservation. He stated that there was no archaeologist that works for Volusia County.

Mr. Hanson agreed.

GH asked if there was language in the Volusia County code that mentions contracting with municipalities.

Mr. Hanson responded in the affirmative.

Member Holbrook asked how many certified local governments were in Volusia County.

Mr. Hanson responded that there are possibly over fifty local governments in this county.

Member Holbrook advised that there are no centralized services that provides a list of certified local governments and assets. He stated that if the list is not addressed then it may be forgotten.
Member Garrison asked if there was a list of certified local governments.

Mr. Hanson responded in the affirmative.

Member Polk asked if there was a list of properties who would contact them if there was not a full time Historic Preservation Officer.

Member French stated that it would be dependent upon time, place, and awareness if they do not know who to contact.

Member Holbrook advised that the County Historic Preservation Board could be a resource and provide support to local city Historic Preservation Boards. He also stated that there should be a master list of historic properties. Member Holbrook stated that the board should figure out some way to provide support to the citizens of the County who want to save these elements.

Mr. Hanson advised that he would go through the entire list and identify whether the properties are in incorporated or unincorporated Volusia County. He stated that he will also send out a revised application form. Mr. Hanson will determine parcel identification numbers for the properties and disseminate them to the board.

Member Garrison asked if there were criteria documented to nominate a property for the list.

Mr. Hanson that the criteria would be listed on the application.

4. Joint Workshop with the Historic Preservation Board and ECHO Advisory Board

Kendra Hively provided a presentation on a potential ECHO Advisory Board workshop in October. She stated that ECHO is a grants program that provides funds to projects and restoration of facilities. The grant program provides funds on a one to one match and she will provide a booklet with guidelines to the board members. She advised that staff reviews the application and then it goes on to the Committee that conducts a site visit to see the project layout. The project will go to the grant approval committee and then on to County Council for final approval.

Mr. Hanson advised that the Ordinance allows the board to meet up to six times a year. He stated that if the board was receptive to the workshop with ECHO, then it would potentially change the meeting to allow for the workshop.

Mr. Hanson advised the board to make a motion on adding an ECHO workshop for October 13, 2022 at 1 p.m. The Historic Preservation Board would still have their normal meeting and add on the workshop as a special meeting.
Member Garrison MOVED to APPROVE the joint workshop with ECHO Advisory Board on October 13, 2022 at 1 p.m. Member French SECONDED the motion. Motion CARRIED unanimously (6:0).

STAFF COMMENTS

Tom Roberts resigned from the Historic Preservation Board due to scheduling conflicts.

BOARD COMMENTS

Member Garrison advised that there a WWII watch tower located in Ormond By The Sea in unincorporated Volusia County. Member Garrison stated that it is one of only three left in the State of Florida. She commented that the Ormond Beach Historical Society encouraged the owner to renovated the structure in 2004. She stated that the watch tower is now owned by ICI Homes and may eventually need to be moved off of the beach due to sea level rise and dune degradation. Member Garrison advised that it was in the process of being repainted and asked if anyone remembered what the original color was. The board decided it was possibly army or olive green.

Member Garrison also advised that the Ormond Beach Historical Society gives out a Community Preservation award each quarter to recognize individuals, private owners, municipalities, that are currently restoring properties.

Member Polk asked if there was a list for potential sites for historical markers.

Mr. Hanson advised that there was possible funding for one historical marker a year but was unaware of an existing list.

Chair Zacharias advised that he believes that the list will need to be updated. Chair Zacharias recommended that the board create a new list and submit it to Mr. Hanson.

Chair Zacharias mentioned that there will be a summer program on July 30 at the Museum of Arts and Sciences.

PRESS AND CITIZEN COMMENTS

None.
Having no further comments from the public, staff, or members, Chair Zacharias thanked everyone and adjourned the meeting at 3:30 pm. He announced the next meeting will be held on July 26, at 2:00 pm.

APPROVED

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James “Zach” Zacharias, Chair  
Date

__________________________  
Larry French, Secretary  
Date