LOCATION:
Seville School Community Resource Center

CALL TO ORDER:
Mr. Polk, Chair, called the meeting of the Volusia County Historic Preservation Board to order at 3:33p.m.

ROLL CALL:
Upon roll call the following members answered present:
Brian Polk, Chair
Oscar Brock
Nancy Epps
Bonda Garrison
Ronald Howell
Kimberly Reading
James Zacharias

MEMBERS ABSENT:
L. Thomas Roberts
Gina Steger

STAFF PRESENT:
Robert Redd, Cultural Coordinator/Recording Secretary
Dawn Thomas, Activity Project Manager
Michael Rodriguez, Assistant County Attorney
GUEST(S) PRESENT:

WELCOME: Mr. Polk welcomed Board members and visitors and thanked the Seville School for providing the meeting location. Roll call was taken.

APPROVAL OF MINUTES:
- **MOTION** by Ms. Epps, 2nd by Ms. Garrison “To approve the minutes of the November 27, 2018 regular meeting as presented.” Motion passed unanimously.

PUBLIC HEARING: None.

OLD BUSINESS:
Appointment Reminder—Board members were reminded to submit applications if they wished to serve another term. The County Council will be making appointments in March.
Historic Courthouse Markers—Mr. Redd reported that a date has not been selected for an unveiling of the markers. Staff is working with administration to determine a date and that information will be provided as soon as possible.
Most Endangered List Annual Update—The revised list was provided to the Board. Mr. Redd reminded them that this list is fluid and can be adjusted. Properties may be added or deleted as the Board deems appropriate.

NEW BUSINESS:
Welcome New Member—Zach Zacharias was welcomed back to the Board, taking the position that Jared Mitchell resigned.
Historic Preservation Officer position opening—It was reported to the Board that Julie Scofield has resigned her position with the county to take a similar position with the city of Sanford. The HPO position is currently open. County Ordnance Chapter 62 outlines the role of this position but also states it is under the Growth Management division. Upper level county management is currently deciding where the position will be located; Growth or Parks. Once a decision is made the position will be advertised.

DigVentures—Information was provided to the Board about a company by the name of DigVentures. They use crowd funding to be able to provide archaeological services. This allows the public to pay to participate under the guidance of trained professionals. County staff, members of the New Smyrna Museum of History, and DigVenture representatives recently toured the Blanchette property and preliminary discussions were held about DigVentures possibly working there in the future. Until a new HPO is hired this idea is on hold.

Progress at Burwyn Park Gates—This item, while not new, was included under new business because Mr. Brock has been able to make significant progress recently. Mr. Brock shared the work he and others have done in clearly brush from the gates. He also provided photos for the Board to review. The prospect of designating the Burwyn Park area as a historic district was discussed. (Mr. Brock has since provided photos to the County to be included in the Burwyn Park files.)

MEMBER/STAFF ITEMS:
• Mr. Redd provided copies of a letter received from the State of Florida stating that the county Certified Local Government program is in good standing and meeting all requirements.
• Ms. Reading continues work on an updated version of *Our Story of Orange City*.
• Mr. Howell mentioned a training he will be doing at the Ponce Inlet Lighthouse. He also mentioned the Ormond Beach Historical Society will be offering a tour at Hillside Cemetery.
• Mr. Brock discussed the “DeLand Ridge.”
• Ms. Epps mentioned events dealing with African American History month and Women’s History month.

**PUBLIC COMMENT:** None

**ADJOURNMENT:**
There being no further business, Mr. Polk asked for a call to adjourn the meeting at 4:33 p.m.

- **MOTION** by Ms. Epps 2nd by Mr. Howell “To adjourn the meeting.” Motion passed unanimously.

Respectfully submitted by Robert Redd, Cultural Coordinator/Recording Secretary, on March 26, 2019.
Date____________ Chair ____________________
Secretary ________________