LOCATION:
Cassadaga Spiritualist Camp, Andrew Jackson Davis building

CALL TO ORDER:
Mr. Zacharias, Vice Chair, called the meeting of the Volusia County Historic Preservation Board to order at 2:00p.m.

ROLL CALL:
Upon roll call the following members answered present:
James Zacharias, Vice Chair
Ronald Howell, Secretary
Gregory Holbrook
Dr. Andrei Ludu
Ariel McCann
Shaina Moore
Brian Polk

MEMBERS ABSENT:
L. Thomas Roberts, Chair
Bonda Garrison

STAFF PRESENT:
Robert Redd, Cultural Coordinator/Recording Secretary
Dawn Thomas, Activity Project Manager
Michael Rodriguez, Assistant County Attorney
GUEST(S) PRESENT:
Maeda Jones
Walter Minning

WELCOME: Mr. Zacharias welcomed Board members and visitors and thanked the Cassadaga Spiritualist Camp for providing the meeting location. Ms. Jones made a few comments thanking the Board for visiting. New Board members Dr. Ludu and Ms. Moore introduced themselves.

APPROVAL OF MINUTES:
- MOTION by Mr. Polk, 2nd by Mr. Howell “To approve the minutes of the December 7, 2019 regular meeting as presented.” Motion passed unanimously. Ms. McCann, Ms. Moore, and Dr. Ludu abstaining, as they were not present.

PUBLIC HEARING: None.

OLD BUSINESS:
None

NEW BUSINESS:

Historic Preservation Officer position—Mr. Redd outlined that the position would be moving to the Growth and Resource Management division later in 2020. A new HPO will be hired through that division.

State of the Arts License Plate Mini-Grant—Mr. Redd provided the Board with information on this grant program that is available to groups providing culturally based programming. This includes
historically themed events. Organizations must meet certain criteria and grants require a dollar for dollar match. Board members were encouraged to provide this information to groups they come in contact with.

**Enterprise Historic Marker**—Photos of the old marker located in Enterprise were provided to the Board. Because the Board is not sponsoring a new marker in 2020 staff will be working with Tim Fillmon, the state contract employee who refurbishes markers, to have this marker repaired. It will be repainted and minor grammatical errors will be corrected as the budget permits.

**Sunshine Law**—Michael Rodriguez, Assistant County Attorney, provided information and led a discussion on how the Sunshine Law applies to the HPB. Members were reminded of public records laws and that meetings are required to be publicly noticed. Issues that may come before the Board should not be discussed amongst themselves.

**MEMBER/STAFF ITEMS:**
- Mr. Howell provided a handout and then questioned whether the Pacetti House, now owned by the Ponce Inlet Lighthouse Association should be removed from the Most Endangered Properties list. Mr. Redd suggested leaving the property on the list until renovations are complete.

**PUBLIC COMMENT:** None
ADJOURNMENT:
There being no further business, Mr. Zacharias asked for a call to adjourn the meeting at p.m.
- **MOTION** by Ms. Holbrook 2nd by Mr. Ludu “To adjourn the meeting.” Motion passed unanimously.

POST ADJOURNMENT TOUR:
After the meeting adjourned members of the Camp provided a short walking tour to interested members of the Board. Sites visited included Brigham Hall, Harmony Hall, and the Colby Memorial Temple. At the Temple, our hosts explained renovation work that is being completed on the inside of the building.

APPROVED

James “Zach” Zacharias, Chair 1/24/2023

Larry French, Secretary 1/24/2023