The Public Hearing of the Volusia County Historic Preservation Board was called to order by James “Zach” Zacharias, at 2:00 p.m., in the Frank T. Bruno, Jr. County Council Chambers of the Thomas C. Kelly Administration Center, 123 West Indiana Avenue, Room 204, DeLand, Florida. On roll call, the following members answered present, to wit:

COMMISSION PRESENT:
JAMES “ZACH” ZACHARIAS – Physically Present
BONDA GARRISON - Absent
GREGORY HOLBROOK – Physically Present
BRIAN POLK – Physically Present
LARRY FRENCH – Physically Present
MARGARET BERESFORD – Physically Present
TOM ROBERTS - Absent
BRIAN WILSON - Absent
PENEOLOPE YOUNG-CARRESQUILLO - Absent

STAFF PRESENT:
SUSAN JACKSON, AICP, Senior Planning Manager – Physically Present
TREVOR BEDFORD, Planner II, Historic Preservation Officer – Physically Present
PAOLO SORIA, Senior Assistant County Attorney - Physically Present
CHRIS RYAN, Assistant County Attorney – Physically Present
YOLANDA SOMERS, Staff Assistant II – Physically Present

WELCOME BY THE CHAIR

Member Zacharias welcomed everyone in the chambers and those attending virtually.

APPROVAL OF MINUTES

March 23, 2021 Regular Meeting

Member Holbrook MOVED to APPROVE the March 23, 2021 minutes. Member Polk SECONDED the motion. Motion CARRIED unanimously (5:0).
NEW BUSINESS

1. Appointment of Chair, Vice-Chair and Secretary

Member Polk MOVED to nominate James “Zach” Zacharias as Chair. Member Holbrook SECONDED the motion. Motion CARRIED unanimously (5:0).

Member Polk MOVED to nominate Gregory Holbrook as Vice-Chair. Member Zacharias SECONDED the motion. Motion CARRIED unanimously (5:0).

Member Zacharias MOVED to nominate Larry French as Secretary. Member Polk SECONDED the motion. Motion CARRIED unanimously (5:0).

2. Florida Sunshine Laws and Robert’s Rules of Order

Paolo Soria, Senior Assistant County Attorney, presented a power point on Florida’s Sunshine Law and Public Records, and provided a handout “Application of Florida’s Sunshine Law and Public Records Law to the Historic Preservation Board”.

Member Polk commented that members have been instructed to send information to staff and staff would disseminate to the board.

Mr. Soria encouraged that process.

3. Discussion of 2022 Board Goals

Trevor Bedford, Planner II, presented the 2021 Board accomplishments and opened the discussion for the 2022 Board goals suggesting the Board revisit the Endangered Properties List and Identify a site for a State historic Marker.

Member Polk suggested the Board return to sponsoring or coordinating preservation training. In the past, the Board has sponsored local events such as preserving historic buildings at the Pioneer Settlement, preserving historic windows in Cassadaga and preserving gravestones.

Member Holbrook mentioned that the public paid to have Old Kings Road surveyed some years ago and he thought the Board could provide an information share since the public already purchased it and was a recent project.

Member Polk asked how many of the 2020 goals were not accomplished.

Mr. Bedford responded that with the transition of the Historic Preservation Board from Park Recreation and Culture Department to the Growth and Resource Management Department, there were no goal officially in place for 2020 to his knowledge.

Member Holbrook commented that the Endangered List should be a goal as the Board usually revises it annually.
Member Polk mentioned that rotating the meetings to different historically venue again which encourages the public to participate.

Chair Zacharias commented that members could think about goals until the next meeting and maybe share them with staff to put something together.

Mr. Bedford stated that he would draft something for the next meeting and would welcome suggestions.

**STAFF COMMENTS**

None.

**BOARD COMMENTS**

None.

**PRESS AND CITIZEN COMMENTS**

None.

**ADJOURNMENT**

Having no further comments from the public, staff, or members, Chair Zacharias thanked everyone and adjourned the meeting at 2:47 p.m.

**APPROVED**

James "Zack" Zacharias, Chair

1/24/2023

Date

Larry French, Secretary

1/24/2023

Date