

**MINUTE RECORD OF THE VOLUSIA COUNTY
HISTORIC PRESERVATION BOARD REGULAR
MEETING SCHEDULED FOR TUESDAY, MAY 28, 2019,
AT 3:30 P.M, MUSEUM OF ARTS AND SCIENCES, 352
SOUTH NOVA ROAD, DAYTONA BEACH, FL.**

BOARD MEMBERS PRESENT:

Brian Polk, Chair
Tom Roberts, Vice Chair
Oscar W. Brock, Jr.
Bonda Garrison
Gregory Holbrook
Ronald Howell
James “Zach” Zacharias

STAFF PRESENT:

Dawn Thomas, Activity Project Manager
Robert Redd, Cultural Coordinator
David Stallworth, Historic Preservation Officer

I. CALL TO ORDER

*Chairman Brian Polk called the meeting to order at
3:30 PM.*

II. ROLL CALL

*Mr. Robert Redd, Cultural Coordinator and Recording
Secretary, called the roll. Board members Polk,*

Brock, Garrison, Holbrook, Howell and Zacharias were present at time of roll call. Vice Chair Roberts was absent. Mr. Redd confirmed that a quorum was reached.

III. WELCOME BY CHAIR

Chairman Polk introduced and welcomed new member Gregory Holbrook to the Board. Mr. Holbrook then proceeded to brief the Board on his background and work experience. Vice Chair Roberts arrived late.

IV. APPROVAL OF MINUTES

A. March 26, 2019 Regular Meeting

Board Member Garrison made a motion to approve the minutes as written. Board Member Howell seconded the motion. The motion was approved unanimously, 7-0. Mr. Redd followed up the vote by explaining the new format of the

minutes, which includes large type and a “straight-down” appearance, in accordance with the County’s ADA requirements for posting items on its website. Mr. Redd mentioned the Board will now be provided with an ADA-compliant draft of the minutes. Chairman Polk expressed his support of the new format.

V. PUBLIC HEARING

There were no public hearings scheduled.

VI. OLD BUSINESS

A. Appointment Updates

Mr. Redd reminded the Board of the two vacant Board positions that needed to be filled. Mr. Redd encouraged the Board to solicit replacement candidates with solid backgrounds in preservation, architecture and planning, further noting that

although the Board has a very strong history background, both County Ordinances and the County's CLG (Certified Local Government) designation call for membership from those fields and not just solely people with a solid knowledge of local history or a strong interest in history. Chairman Polk asked if previous Board members would be interested in rejoining the Board. After some discussion, however, the Board concluded that this approach might not be workable and that the available overall candidate pool is slim. Some members of the Board mentioned that they would follow up with architect Bill Chapin of Ormond Beach regarding his possible membership on the Board. Mr. Redd responded to a follow-up question regarding the role of a planner and the need for professional planning expertise on the

Board, citing the need for someone with a background in zoning, land development and governmental operations. Mr. Redd further added that council district residency was not a requirement for appointment, and members of another County board would be ineligible for appointment to the Historic Preservation Board. Finally, there was some Board discussion on enlisting landscape architect Fred Peace to join the Board.

B. Historic Marker Program: Courthouse and next project

Mr. Redd briefed the Board on the April 16, 2019 ceremony to unveil a historical marker at the Historic Volusia County Courthouse, which was very successful. Mr. Redd advised that funding for one more historical marker was still available and

asked for ideas on possible locations, after which there was considerable Board discussion on the possibility of a marker in Cassadaga.

C. Historic Preservation Officer position opening

Mr. Redd briefed the Board on the application process for the position and then welcomed Mr. David Stallworth, the new Historic Preservation Officer, who will begin his new position on June 3.

Mr. Stallworth proceeded to brief the Board on his background and work experience, and each Board member followed up with individual introductions.

The Board then proceeded with a discussion on the historic preservation ordinance and the current benchmark that defines a historic asset, which is not in keeping with the 50-year standard benchmark prescribed by the National Trust. The Board was informed that staff can proceed with

text amendments to the ordinance only at the direction of the Board and cannot do so independently. Copies of the ordinance will be provided to the Board either physically or through e-mail at a later date. The Board was further briefed on the various steps involved in the text amendment process; discussions about changes to the Historic Preservation element of the Comprehensive Plan also took place, in reference to current amendment efforts being taken by various cities in the county.

VII. NEW BUSINESS

A. Election of Officers—Chair, Vice Chair, Secretary

Mr. Redd called for nominations for Chairperson. Board Member Garrison asked to reappoint Chairman Polk, but Mr. Polk declined. Mr. Polk nominated Board Member Roberts as Chair. Mr.

Roberts accepted the nomination, and it was seconded by Board Member Zacharias. The nomination passed unanimously, 7-0.

Mr. Redd called for nominations for Vice Chairperson. Board Member Garrison nominated Board Member Brock for Vice Chair, but Mr. Brock declined. Board Member Holbrook then nominated Mr. Zacharias, and he accepted the nomination. Chairman Polk seconded the nomination; the nomination passes unanimously, 7-0.

Mr. Redd called for nominations for Secretary. Chairman Polk nominated Board Member Howell for Secretary, and he accepted the nomination. Board Member Zacharias seconded the nomination; the nomination passes unanimously, 7-0.

B. Volusia County Commercial Space Supply Chain
Characterization

Mr. Redd informed the Board that both he and Ms. Dot Moore of the New Smyrna Beach Museum of History attended the March 27 workshop put together by Bryce Space and Technology. They wanted to gain some insight on Volusia County's role in the space business and gauge the potential for adverse impacts on the Elliot Plantation historic site. The site currently has an application for the National Register under review; the present status of the application was not known at the time of the meeting. It was further noted that members of the County Council also attended this workshop. The Board agreed that further monitoring will be necessary in order to develop a plan to preserve as much of the Elliot site as possible.

VIII. OTHER MEMBER/STAFF ITEMS

There was nothing from Staff. Chair Polk then deferred to the Board for announcements. Among the announcements were quarterly presentations entitled “Florida on Fire” and “Fire in the Sky” on June 22, a one-woman period presentation on Abigail Adams on June 13 at the New Smyrna Beach Museum of History, and a June 20 presentation on the Tomoka State Park archaeological site, to be held at the same museum. The Historic Plantations Tour will begin in February of 2020; this will also include a tour of the Tomoka archaeological site. A lecture on “Early Aviation in Volusia and Flagler Counties” will take place on June 22. Board Member Garrison noted that such lectures, while popular, will be hampered by the lack of State humanities funding in the current budget and that such projects must rely upon other grants as

available. On June 15, the Cajunfest fundraiser will take place. Board Member Brock updated the Board on the gates at Burwyn Park. Mr. Redd commented on National Preservation Month, which was last May. Chairman Polk expressed an interest in having more outside presentations or programs at Board meetings; there were some concerns expressed by some Board members about the length of those presentations, given that Board meetings occur close to the end of the business day. The next Board meeting is scheduled to take place at the Black Heritage Museum. Staff may coordinate with museum staff for a small tour of the museum as part of the meeting. Finally, Mr. Redd informed the Board on the upcoming Cultural Council grants scoring meeting that will take place at 9 AM, June 7.

IX. PRESS AND CITIZENS COMMENTS

There were no press or citizen comments.

X. ADJOURNMENT

Board Member Holbrook motioned to adjourn the meeting; Board Member Brock seconded. The meeting was adjourned at 4:26 PM.

A handwritten signature in black ink, appearing to read "Tom Roberts", written over a horizontal line.

Tom Roberts, Chairman
Historic Preservation Board
County of Volusia, FL