VOLUSIA COUNTY HISTORIC PRESERVATION BOARD MEETING
January 24, 2023

The Public Hearing of the Volusia County Historic Preservation Board was called to order by James “Zach” Zacharias, at 2:00 p.m., at the County Council Chamber, 123 West Indiana Avenue, DeLand, Florida. On roll call, the following members answered present to wit:

ROLL CALL

BOARD MEMBERS:
JAMES “ZACH” ZACHARIAS – Present
LARRY FRENCH – Present
BONDA GARRISON – Present
JOHN PAUL GELINEAU – Present
PHILLIP GOULDING – Present
BRIAN POLK – Present

STAFF PRESENT:
BENJAMIN WALTER, Planner II, Historic Preservation Board Liaison – Present
SABRINA SLACK, Assistant County Attorney – Present

WELCOME BY THE CHAIR

Chair Zacharias welcomed everyone in the meeting and any guests that were present.

FLORIDA IN THE SUNSHINE PRESENTATION

Ms. Slack, Assistant County Attorney, provided a presentation on Florida Sunshine and Public Record laws.

INTRODUCTION OF NEW MEMBERS

The board members introduced themselves and gave a short description of their background and interests in historic preservation.

STAFF PRESENTATION OF HISTORIC PRESERVATION BOARD ROLE

Mr. Walter gave a presentation explaining the role of the Historic Preservation Board. He described Certificates of Appropriateness, Excavation and Designation and the County’s three historic districts. Mr. Walter explained that all the current members’ terms expire March 31, 2023. The next meeting will include goal setting, orientation and electing new board officers.
APPROVAL OF MEETING DATES FOR 2023

Mr. Walter presented the following meeting dates for 2023:

- April 25, 2023
- July 25, 2023
- October 24, 2023
- January 23, 2024

All meetings were proposed to meet in the County Council Chambers at 2:00 pm.

The board discussed the meeting dates and the possibility of meeting at other locations throughout the county.

Member Garrison MOVED to APPROVE the proposed meeting dates, times and location for the Historic Preservation Board. Member French SECONDED the motion. Motion CARRIED (5:1) with Member Polk in dissent.

APPROVAL OF MINUTES

January 28, 2020, Regular Meeting
September 28, 2021, Regular Meeting
May 24, 2022, Regular Meeting
July 26, 2022, Regular Meeting
October 13, 2022, Regular Meeting

Member Polk MOVED to APPROVE the January 28, 2020, September 28, 2021, July 26, 2022, and October 13, 2022, minutes and to revise the May 24, 2022, minutes. Member Garrison SECONDED the motion. Motion CARRIED unanimously (6:0).

BOARD AND STAFF COMMENTS

Chair Zacharias opened the floor for board and staff comments. The board discussed an Endangered Properties list. Member Garrison stated that in the past the board was given updates on the status of these properties several times a year. Mr. Walter stated that a 2020 copy of the list would be emailed to the members and the board could update this list. Mr. Walter stated the current list included both incorporated and unincorporated properties within the county. Patricia Smith, Planning Manager, stated that the board can identify endangered properties, but that the board would have to identify partner boards or agencies for incorporated historic properties.

Member Polk stated that the board worked on placement of Historic Markers in the past and inquired about funding. Ms. Smith stated that funding is not available through the county and that grants, or other funding sources must be obtained.
Member Polk encouraged Mr. Walter to send more frequent e-mails to the board. He stated the Secretary of Interior criteria for historic preservation and other technical documents would be helpful for the new members to review. Mr. Walter stated that those materials are available and would be e-mailed.

Member Gelineau stated he had recently visited the Snyder House, a local historic property and would like to discuss visits to other local sites.

PRESS AND CITIZEN COMMENTS

None.

ADJOURNMENT

Chair Zacharias thanked everyone and adjourned the meeting at 2:46 pm. He announced the next meeting will be held on April 25, 2023, at 2:00 pm.

APPROVED

Chair

05/30/2023

Date

Secretary

05/30/2023

Date