



Hello,

Thank you for your interest in volunteering at the Lyonia Environmental Center. You really can make a difference!

By volunteering at the LEC you will make a positive impact on and in our community. Whether assisting with educational programs, leading nature walks, or helping with special events, we would love to help you discover how you can be part of our team.

Your application packet includes a description of our current volunteer opportunities, an application form, and a background check authorization form. To become a volunteer it is required that you are fingerprinted. This is done by completing a Level II background check. A US issued social security number is required for this. The application and background check are no cost to you. Please be sure to sign and date all forms. If you have any questions, please contact us.

Once you have your application packet completed, please contact us to set up a date and time to come to the LEC and meet with the Volunteer Coordinator or the Manager.

We look forward to meeting you!

Helen Milano-Volunteer Coordinator

[HMilano@volusia.org](mailto:HMilano@volusia.org) 386-789-7207 Ext. #21023

Sandy Falcon-Manager

[SFalcon@volusia.org](mailto:SFalcon@volusia.org) 386-789-7207 Ext. #21025



# Volunteer Opportunities

At the Lyonia Environmental Center we want you to enjoy your volunteer experience. You are always welcome to participate in more than one area. We ask that you volunteer a minimum of 8 hours per month. And we are primarily looking for long-term volunteers (unless otherwise stated).

## Programs – Indoor

Assist staff with school groups, camp groups, public programs, and guests. Tasks can include craft preparation, setup and breakdown of classrooms, assisting with education programs, interacting with guests. For those who wish to, training will be provided to enable you to lead tours and programs for school groups and the public.

## Programs – Outdoor

Assist staff with outdoor education programs and/or hikes on the preserve, including those with school groups, camp groups, and the public. Training will be provided for those who wish to lead hikes in the preserve. Hike are on soft sugar sand and hills, with little to no shade.

## Outreach

Assist staff at off-site events, festivals, community gatherings, and presentations. Tasks can include setup and breakdown of displays, table and tent, handing out fliers, and interacting with the public to promote the LEC, its mission, and its programs.

## Animal Care

Assist staff with the cleaning of animal housing and food preparation area, the feeding of our resident animals, and general animal husbandry. All training will be provided. For those who wish to handle the animals, training will be provided after 8 hours of volunteering in animal care.

## Outdoor Projects/Gardens

Assist with minor carpentry projects such as putting together rain barrels and upkeep of garden beds. Work in the facilities gardens assisting with mulching, weeding, and trimming. Assist with the maintenance of trails and trail markers.



## Volunteer Program Application

Thank you for your interest in the Lyonia Environmental Center Volunteer Program. Volunteers at the LEC play a vital role in helping the staff with the daily operations, as well as acting as the voice and face of the LEC. There are a number of areas you may have an interest in, and we encourage you to cross-train and participate in a wide range of volunteer opportunities here at the LEC.

Please complete all sections of this application, and please print all of your answers.

### I. Name and Contact Information:

Name (Last, First, MI): \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

Apartment Name and Number, if applicable: \_\_\_\_\_

PO BOX: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email Address: \_\_\_\_\_

Name of College or University, if enrolled as a student: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Person(s) to be notified in case of emergency:

Name(s): \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_

Main Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

II. Availability:

How many hours per week or month would you like to volunteer? \_\_\_\_\_

I will be available to volunteer beginning on \_\_\_\_\_

What area(s) are you interested in? (Please check all that apply)

Programs – Indoor

Programs – Outdoor

Outreach

Animal Care

Outdoor Projects/Gardens

Other: \_\_\_\_\_

III. Background, Experience and Interests:

Please indicate any special skills such as trainings, certifications, foreign languages, computer skills you may have:

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List any hobbies and interests, or any additional information you feel may be beneficial to your volunteer service with the LEC:

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Have you ever been convicted, pleaded guilty or nolo contendere (no contest) to a misdemeanor or felony?

YES       NO

(Applicant does not have to disclose information regarding a misdemeanor arrest, detention or disposition where a conviction did not result)

If yes, describe the crime: \_\_\_\_\_

Date and location of crime: \_\_\_\_\_

#### IV. Signature Certification and Release of Information

I certify that all answers provided herein are true, correct and complete to the best of my knowledge. I understand that volunteers at the Lyonia Environmental Center serve as non-paid community volunteers.

I understand that the County of Volusia and the Lyonia Environmental Center reserve the right to screen volunteers, to accept or reject any application, and to place applicants in specific positions based on the needs of the LEC.

In volunteering for the Lyonia Environmental Center, I hereby agree to comply with all LEC rules and regulations and authorize review and release of all information contained herein that may be required for security or background check required by applicable governmental authority.

I also understand that the contents of this application are considered public information and any member of the general public may request to review or receive a copy as a public record as defined under the laws of the State of Florida.

I understand that my volunteer service may end at any time for any reason with or without cause and with or without notice.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_