



Welcome!

Thank you for your interest in volunteering at the Lyonia Environmental Center. You really can make a difference!

By volunteering at the LEC you will make a positive impact on and in our community. Whether assisting with educational programs, leading nature walks, or helping with special events, we would love to help you discover how you can be part of our team.

Your application packet includes a description of our current volunteer opportunities, an application form, and a background check authorization form.

To become a volunteer it is required that you are fingerprinted. This is done by completing a Level II background check. A US issued social security number is required for this. The application and background check are no cost to you. Please be sure to sign and date all forms. If you have any questions, please contact us.

Once you have your application packet completed, please contact us to set up a date and time to come to the LEC and meet with the Volunteer Coordinator or the Manager.

We look forward to meeting you!

Elisha Ali - Volunteer Coordinator

Kali@volusia.org 386-789-7207 Ext. #21023

Sandy Falcon - Manager

SFalcon@volusia.org 386-789-7207 Ext. #21025



Volunteer Opportunities

At the Lyonia Environmental Center we want you to enjoy your volunteer experience. You are always welcome to participate in more than one area. We ask that you volunteer a minimum of 8 hours per month and we are primarily looking for long term volunteers. For any further information on any of the opportunities offered, Please contact Elisha Ali at Kali@volusia.org or 386 789 7207 ext. #21023

Greeter: Greeting and interacting with guests, providing them information about the facility, keeping track of guest attendance, minor cleaning, keeping staff aware of any equipment malfunction.

Outdoor Programs: Assist staff with leading members of the public on outdoor education programs and/or hikes on the preserve. Training will be provided for those who wish to lead these hikes. Hikes are on soft sugar sand and hills, with little to no shade.

Indoor Programs: Assist staff with leading members of the public in indoor teaching programs and talks via PowerPoint or hands on activity. For those interested, educational training will be provided.

Outreach: Assist staff at off-site events, festivals, community gatherings, and presentations. Tasks can include setup and breakdown of displays, table and tent, handing out fliers, and interacting with the public to promote the LEC, its mission and its programs.

Animal Care: Assist with the cleaning of animal housing and food preparation areas, the feeding of our resident animals, and general animal husbandry. All training will be provided. For those who wish to handle the animals, training will be provided after 8 hours of volunteering in animal care.

Summer Camp and School programs: Assist in preparing materials for and helping to teach camp aged children. Assist in arts and crafts projects including use of simple equipment such as a glue gun. Helping to supervise lunch and recess activities.

Outdoor Projects / Gardens: Assist with minor carpentry projects such as putting together rain barrels and upkeep of garden beds. Work in the facilities gardens assisting with mulching, weeding and trimming. Assist with the maintenance of trails and trail markers.



Volunteer Program Application

Thank you for your interest in the Lyonia Environmental Center Volunteer Program. Volunteers at the LEC play a vital role in helping the staff with the daily operations, as well as acting as the voice and face of the LEC. There are a number of areas you may have an interest in, and we encourage you to cross-train and participate in a wide range of volunteer opportunities here at the LEC.

Please complete all sections of this application, and please print all of your answers.

I. Name and Contact Information:

Name (Last, First, MI): _____

Date of Birth: _____

Street Address: _____

Apartment Name and Number, if applicable: _____

PO BOX: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Home Phone: (____) _____ Cell Phone: (____) _____

Person(s) to be notified in case of emergency:

1) Name: _____ Relationship: _____

Main Phone Number: _____ Alternate Phone Number: _____

Address: _____

2) Name: _____ Relationship: _____

Main Phone Number: _____ Alternate Phone Number: _____

Address: _____

Name of College or University, if enrolled as a student: _____

II. Availability:

How many hours per week or month would you like to volunteer? _____

I will be available to volunteer beginning on _____

What area(s) are you interested in? (Please check all that apply)

☐ Programs – Indoor

☐ Animal Care

☐ Programs – Outdoor

☐ Outdoor Projects/Gardens

☐ Outreach

☐ Other: _____

What are you most interested in learning or doing at Lyonia?

III. Background, Experience and Interests:

Please indicate any special skills such as trainings, certifications, foreign languages, computer skills you may have:

List any hobbies and interests, or any additional information you feel may be beneficial to your volunteer service with the LEC:

Have you ever been convicted, pleaded guilty or nolo contendere (no contest) to a misdemeanor or felony?

☐ YES ☐ NO

(Applicant does not have to disclose information regarding a misdemeanor arrest, detention or disposition where a conviction did not result)

If yes, describe the crime:

Date and location of crime:

IV. Signature Certification and Release of Information

I certify that all answers provided herein are true, correct and complete to the best of my knowledge. I understand that volunteers at the Lyonia Environmental Center serve as non-paid community volunteers.

I understand that the County of Volusia and the Lyonia Environmental Center reserve the right to screen volunteers, to accept or reject any application, and to place applicants in specific positions based on the needs of the LEC.

In volunteering for the Lyonia Environmental Center, I hereby agree to comply with all LEC rules and regulations and authorize review and release of all information contained herein that may be required for security or background check required by applicable governmental authority.

I also understand that the contents of this application are considered public information and any member of the general public may request to review or receive a copy as a public record as defined under the laws of the State of Florida.

I understand that my volunteer service may end at any time for any reason with or without cause and with or without notice.

Signature: _____
Date: _____

If under the age of 18, please have a parent/guardian sign below acknowledging that they have read the application and give their permission for you to volunteer at the Lyonia Environmental Center.

Parent Name (please print) _____

Parent Signature: _____

Date: _____



We at Lyonia Environmental Center appreciate your decision to donate your time and effort. We recognize that our volunteers are absolutely essential to our ability to function as a facility and to achieve our mission of promoting an understanding of the county's natural environment, the heritage it sustains, and the challenges it faces.

Your comfort and wellbeing are highly valued and we strive to provide a safe and supportive environment in which to work.

If at any time, for any reason you are made to feel unwelcome, uncomfortable or unneeded by anyone here at our facility please let us know so that we are able to address the issue.

If you feel unable to notify your direct supervisor contact your Volunteer Coordinator, Elisha Ali:

By phone: 386 789 7207 Ext. #21023 By email: Kali@volusia.org or in person

If you feel unable to contact your Volunteer Coordinator, contact the LEC Manager, Sandy Falcon:

By phone: 386 789 7207 Ext. #21025 By email: SFalcon@volusia.org or in person

If for any reason you are unable or feel uncomfortable contacting any of these, please leave us an anonymous tip in the suggestion box found in the break room. Try to include any information you feel is relevant to solving the issue and it will be addressed.

As Always: **Thank You**