



Growth and Resource Management  
Building and Code Administration  
123 W. Indiana Ave., DeLand, FL. 32720  
(386) 822-5739  
Email: Building@volusia.org

## Permit Extension and/or Closure Request

Date: \_\_\_\_\_

Request Type: \_\_\_\_ Permit Extension \_\_\_\_ Closure Request

Permit #: \_\_\_\_\_

Job Site Address & City: \_\_\_\_\_

Contractors or Owner Builders Name: \_\_\_\_\_

Contact Phone #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**The Building Official may grant a permit extension for up to 180 days. Swimming pool and demolition permits are limited to no more than 90 days. The permit extension request shall be in writing and a justifiable cause demonstrated.**

Reason for lack of inactivity causing permit to expire or reason for closure request.

**Please allow up to 10 business days for review and processing of request.**

\_\_\_\_\_  
Signature of Contractor or Owner of Record

\_\_\_\_\_  
Date

☐

Request Approved

☐

Denied

Comments: \_\_\_\_\_

Building Official/ Deputy Building Official Signature: \_\_\_\_\_

Date: \_\_\_\_\_