



**Building and Code Administration**  
123 West Indiana Avenue, Room 203 • DeLand, FL 32720  
Tel: 386-626-6591 • FAX: 386-740-5215

**VOLUSIA COUNTY SUBSTANTIAL IMPROVEMENT DISCLOSURE STATEMENT**  
**(PROJECTS IMPACTED BY CCCL AND/OR FEMA REQUIREMENTS)**

OWNER: \_\_\_\_\_

CONTRACTOR: \_\_\_\_\_

DATE: \_\_\_\_\_

  

PROJECT ADDRESS:

STREET: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PARCEL NUMBER: \_\_\_\_\_

TOTAL COST of  
INCLUDED ITEMS:      \$ \_\_\_\_\_

*This amount should match the  
submitted itemized cost sheet*

This disclosure is to be used for clarification of substantial improvement requirements and verification of acknowledgment from the property owner and contractor that all improvements to the structure will be subject to the 50% improvement cost threshold and all projects over a 5-year cumulative period. This signed disclosure statement is exclusive to this project. Future projects will be required to submit this form specific to that project.

The definition of substantial improvement can be found in Sec. 72-745 of the Volusia County Land Development Code and Section 1612.2 of the current edition of the Florida Building Code. In essence, substantial improvement means: *any reconstruction, rehabilitation, addition, or other improvements of a structure, the cost of which exceeds 50 percent of the market value of the structure before the “start of construction” of the improvement. A project that exceeds the substantial improvement threshold may be required to meet new construction standards for the complete structure.*

Owner and contractor agree that the total scope and cost of this project shall not be increased in any manner without the express written consent of the Volusia County Building and Code Administration Department. Further acknowledgment is made that any increase may require the entire structure to comply with current Volusia County Flood Ordinances and applicable Building Codes and other Federal Flood and Coastal Regulations.

Cont.

I/we fully understand all work outside the scope of this permit, additional defects, reconstruction cost, damage, and /or unforeseen repairs occurring on this project may trigger the requirement for total compliance with the current edition of the Florida Building Code, Volusia County Ordinance, and other Federal Flood and Coastal Regulations.

I/we acknowledge that any cost associated with improvement to the structure must be assessed for substantial improvements regardless of if the scope of work requires a building permit or does not (i.e. painting, cabinets, flooring). Any improvements made to a structure in the flood zone is subject to substantial improvement determinations and a building permit must be obtained.

PROJECT ADDRESS: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
OWNER'S SIGNATURE

STATE OF FLORIDA – County of Volusia

The foregoing instrument was acknowledged before me via ( )physical presence OR ( )online notarizations this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_, who is personally known \_\_\_ or has produced identification\_\_\_\_, Type of identification produced \_\_\_\_\_

Notary Signature\_\_\_\_\_

Notary Name\_\_\_\_\_

My Commission Expires\_\_\_\_\_

\_\_\_\_\_  
CONTRACTOR'S SIGNATURE

STATE OF FLORIDA - County of Volusia

The foregoing instrument was acknowledged before me via ( )physical presence OR ( )online notarizations this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_, who is personally known \_\_\_ or has produced identification\_\_\_\_, Type of identification produced \_\_\_\_\_

Notary Signature\_\_\_\_\_

Notary Name\_\_\_\_\_

My Commission Expires \_\_\_\_\_