



NON-ISSUED PERMIT
Response to Request for Additional Information
Request to Revise Permit Application

Route To: _____
RSN # _____

RESIDENTIAL – 2 COPIES / COMMERCIAL – 3 COPIES
 RESIDENTIAL WITH FIRE ALARM AND/OR SPRINKLER SYSTEM – 3 COPIES

If project was reviewed by a Private Provider, you must have the Private Provider approve the change(s) prior to submittal to the Building Dept. Fax copies will not be accepted. Incomplete submittals will be destroyed 30 days after receipt.

Date: _____ Received By: _____

Permit # _____ Job Site Address & City _____

Contractor's Name _____ Contact Person _____

Contact Phone # _____ E-Mail _____

1. Mark one (1) of the following:

- a. Response to Request for Additional Information (RAI)
- b. Request to Revise Permit Application (RNP) You must provide a detailed description of your revision request

2. Describe/list all items being submitted.

3. Mark all that apply:

- | | |
|---|---|
| <input type="checkbox"/> Environmental Permitting | <input type="checkbox"/> Plans Examiner |
| <input type="checkbox"/> Fire Services | <input type="checkbox"/> Zoning |
| <input type="checkbox"/> Land Development | <input type="checkbox"/> Other (list) _____ |
| <input type="checkbox"/> Use | |

** For Staff Use Only**	Department Review <i>(Initial, date and mark the applicable result)</i>				
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	Initials	Date	Reviewed	Rejected	N/A
<input type="checkbox"/> ENVIRO:	_____	_____	_____	_____	_____
<input type="checkbox"/> FIRE SERVICES:	_____	_____	_____	_____	_____
<input type="checkbox"/> LAND DEV:	_____	_____	_____	_____	_____
<input type="checkbox"/> USE	_____	_____	_____	_____	_____
<input type="checkbox"/> PLAN REVIEW:	_____	_____	_____	_____	_____
<input type="checkbox"/> ZONING:	_____	_____	_____	_____	_____
<input type="checkbox"/> OTHER:	_____	_____	_____	_____	_____