

**COUNTY OF VOLUSIA
LAND DEVELOPMENT OFFICE**



Mail or hand deliver the completed application to:
Thomas C. Kelly Administration Center, County of Volusia, Land Development Office
123 W. Indiana Avenue, Room 202, DeLand, Florida 32720-4604
Phone: (386)736-5942 Fax: (386)740-5136
EMAIL: landdevelopment@volusia.org
Use ConnectLivePermits.org to apply online.

TYPE OF APPLICATION

EARLY CONSTRUCTION

Preliminary Plat (PPL) Development Order required prior to submittal.

ACKNOWLEDGEMENTS:

This Early Construction application is made pursuant to Section 177.073, Florida Statutes, for the County to issue residential building permits prior to recordation of a final plat ("FPL"), subject to compliance with the Florida Building Code. Applicant understands that modification of the lot layout will require an amendment to the PPL in addition may require an amendment to this application. Applicant must identify which specific lots in the PPL to obtain building permits. Applicant understands that per Section 177.073, applicant may contract to sell lots, but may not transfer ownership, or obtain a temporary or final certificate of occupancy for any building permit within the Project until a final plat of the Project is recorded in the public records by the clerk of the circuit court.

PROJECT INFORMATION

PROJECT INFORMATION: _____

PRELIMINARY PLAT APPLICATION NUMBER: _____

TAX PARCEL NUMBERS: _____

INTENDED USE: _____

ZONING CLASSIFICATION: _____ FUTURE LAND USE DESIGNATION: _____

PARCEL SIZE: _____

WATER UTILITY PROVIDER*: _____ SEWER UTILITY PROVIDER*: _____

*Approved PPL has been submitted to the above referenced utility providers: Yes ___ No ___

SUBDIVISION INFORMATION

NUMBER OF LOTS: _____ NUMBER OF DWELLING UNITS: _____

PROJECT DENSITY: _____

MINIMUM PROPOSED LOT AREA: _____

MINIMUM PROPOSED LOT WIDTH: _____

FOR STAFF USE ONLY

ROW ID:

APPLICANT INFORMATION

Access to all permits via [Connectlivepermits.org](https://connectlivepermits.org) can only be granted to those listed on the application.
Attach additional sheets with applicant contact information if necessary.

NAME: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
PHONE: _____ EMAIL: _____

OWNER INFORMATION

NAME: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
PHONE: _____ EMAIL: _____

DEVELOPER INFORMATION

NAME: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
PHONE: _____ EMAIL: _____

ENGINEERING INFORMATION

NAME: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
PHONE: _____ EMAIL: _____

SURVEYOR INFORMATION

NAME: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
PHONE: _____ EMAIL: _____

LANDSCAPE ARCHITECT INFORMATION

NAME: _____
COMPANY: _____
ADDRESS: _____
CITY: _____ STATE: _____ ZIP CODE: _____
PHONE: _____ EMAIL: _____

SUBMISSION CHECKLIST

Required submission documents may be accepted in person, mailed, or uploaded to www.ConnectLivePermits.org. Invoices cannot be paid online until the application has been accepted by Land Development staff. Additional documentation may be required depending on the scope of the project.

Approved Preliminary Plat must be submitted with items below:

- CAD files of all plat sheets [PPL]
- CAD files for the lots being requested for early permitting
- PDF Plans showing the lots for early permitting
- Documentation that the approved PPL has been submitted to the Utilities agency
- Performance Agreements (performance bond amount at 130%)
- Hold Harmless Documentation

BY SIGNING BELOW, YOU ACKNOWLEDGE THE REQUIREMENTS FOR THE COMPLETE APPLICATION SUBMISSION AND ALL FEES TO BE RECEIVED IN THIS OFFICE. ADDITIONAL FEES MAY BE ASSESSED DURING THE APPLICATION REVIEW PROCESS AND SHALL BE PAID PRIOR TO ISSUANCE OF THE DEVELOPMENT PERMIT. APPLICATIONS DETERMINED TO BE INCOMPLETE MAY BE RETURNED TO THE APPLICANT PRIOR TO ACCEPTANCE, OR FINAL APPROVAL MAY BE DELAYED. COUNTY STAFF IS HERBY GRANTED ACCESS TO THE PROPERTY FOR INSPECTION AND REVIEW PURPOSES.

SIGNATURE: _____ DATE: _____