



**Land Development Office
Request for Final Inspections – Site Plans and Subdivisions***

Email this completed form to: landdevelopment@volusia.org, or hand deliver to Land Development, County Administration Building, 123 W. Indiana Avenue, Room 202, DeLand, FL, 32720.

*This application is an inspection request for site work (horizontal) only, such as parking lots, drainage retention ponds, landscaping, etc. For inspections associated with a building permit or stand-alone permits such as tree removal, dune walkover, or driveway permits, refer to your development order/permit for the associated inspection information.

Project name: _____ Reference Number: _____

Applicant Name and affiliation with the project: _____

Email: _____ Phone number: _____

Is this a re-inspection? (re-inspection fee of 10% applies) YES NO

Is this a Final or Partial Inspection? FINAL PARTIAL

For partial inspections, describe or list the infrastructure to be inspected. Provide additional pages if necessary:

For final inspections, the following documents are required:

- Signed and sealed Engineer's Certification stating the project was built in substantial compliance with the approved plans.
- As-built surveys, signed and sealed by the Engineer of Record for the project.
- PDF copies of all required documents, and CAD files for the as-built surveys.
- Actual Construction Costs, if a maintenance bond is required, or an updated construction cost estimate if a partial inspection is requested.
- Other items as requested by technical staff. Check the conditions on your Development Order for more information.

Is this a request to release a bond/escrow or letter of credit guarantee? YES NO

If yes, is there a Performance Agreement** or a Maintenance Agreement?

PERFORMANCE

MAINTENANCE

**Release of a Performance Agreement may be conditioned upon acceptance of a Maintenance Agreement. Check the conditions on your Development Order for more information.

Thank you for your request. ***Please allow 5 working days for inspections, and 10 working days for review of as-built surveys and/or release of agreements.***