



## **Helpful tips for getting Driveway Use Permits and Traffic Impact Analyses approved by Volusia County Traffic Engineering:**

Traffic Impact Analyses (TIAs) are required for all projects that are proposed to generate a minimum of 1,000 daily trips or as requested by the County Traffic Engineer. TIAs must follow the TIA guidelines established by the River to Sea TPO. Guidelines can be found at <http://www.r2ctpo.org/resources/planning-documents/>

Volusia County traffic counts are found at <http://www.volusia.org/services/public-works/traffic-engineering/>

Critical/Near-Critical map requests can be made to Stephanie McClain at [smcclain@volusia.org](mailto:smcclain@volusia.org). Please provide the property ID numbers, specific address, or map of the location.

The first step in the process is an approved TIA methodology. A TIA methodology establishes a letter of understanding, between Volusia County Traffic Engineering and the applicant, about how the specific study should be completed, what roads and intersections will be analyzed, what growth rates should be used, etc. TIA methodologies are required to be approved by Volusia County Traffic Engineering for all TIAs that will be reviewed by Volusia County Traffic Engineering. Please do not request a TIA review from the county without a TIA methodology approval. Also, please do not complete the TIA prior to receiving a TIA methodology approval. Volusia County Traffic Engineering does not review methodologies for city development projects unless the development application is under official review by the city.

If a County Use Permit or County Development Application is required for the project, Volusia County Traffic Engineering will review the TIA only after the Use Permit or Development Application has been received by the county. TIA methodologies do not require an application submission.

To avoid review delays, it is highly recommended that developments that are proposed to generate over 5,000 daily trips be reviewed by the Florida Department of Transportation. Please contact Judy Pizzo at [Judy.Pizzo@dot.state.fl.us](mailto:Judy.Pizzo@dot.state.fl.us)

We highly suggest that applicants with large projects, complex projects, or projects with access concerns on county roads meet with the county reviewers so that they are able to gain an understanding of issues or questions and provide feedback. Anytime a project has cross-jurisdictional impacts, staff from the respective city(s) will be required to be in attendance at any meeting with the applicant.

Questions about TIAs and TIA methodologies should be addressed to Melissa Winsett at [mwinsett@volusia.org](mailto:mwinsett@volusia.org) or Stephanie McClain at [smcclain@volusia.org](mailto:smcclain@volusia.org)