

VOLUSIA COUNTY CONTRACTOR REGISTRATION / LISTING APPLICATION

For contractors authorized per Florida Statute 489 Parts I&II and Volusia County Ordinance Ch.22

License holder name: _____

License holder signature: _____

Company name: _____

State License number: _____

Mailing address: _____

City: _____ State _____ Zip Code _____

Bus. ph: (_____) _____ Cell ph: (_____) _____ Bus. fax: (_____) _____

Primary e-mail address: _____ (ONLY ONE VALID EMAIL PLEASE)*

***NOTE: This email cannot be used on any other Contractor License File or Registration or it will lock the accounts. This email is used to send important contractor registration information and notifications so please remember to keep this updated.**

REGISTRATION REQUIREMENTS:

- Copy of Current State License
- Certificate of general liability insurance and worker's compensation (a worker's compensation exemption certificate in the license holder's name can be submitted in lieu of the Certificate of Insurance). **Note:** The company name listed as the INSURED on the certificate of insurance must match the State License. The CERTIFICATE HOLDER **MUST BE:** County of Volusia - Contractor Licensing - 123 W. Indiana Av., DeLand, FL 32720
- A copy of the License Holder's Valid Driver's License.

VOLUSIA COUNTY LICENSING PROGRAM:

Participation in the *Volusia County Licensing Program** includes the following services: apply for permits online, check status of permit applications, make payments, and schedule inspections. The online registration service expires annually on September 30th.

If you wish to participate, please initial here: _____

Certified contractor may decline participation in the Volusia County Contractor Licensing Program and choose not to participate: if you choose to decline this participation, proof of licensure and insurance will be required for each permit application. This would also apply to contractors working in the cities that have elected, by interlocal agreements, to allow Volusia County to administer their contractor licensing program.

If you decline this participation please initial here: _____

Please submit this form with all of the required documents by email to: contractorlicensing@volusia.org or in our office located at 123 West Indiana Avenue, DeLand, FL 32720.

*The cities of Daytona Beach, Daytona Beach Shores, DeBary, DeLand, Deltona, Edgewater, Holly Hill, Lake Helen, New Smyrna Beach, Oak Hill, Orange city, Ormond Beach, Ponce Inlet, Port Orange, and South Daytona participate by interlocal agreement in the Volusia County Licensing Program and this registration includes all cities listed herein.

****PLEASE ALLOW 2-3 BUSINESS DAYS FOR PROCESSING****