



**Agenda**  
**Children and Families Advisory Board**  
**Wednesday, January 4, 2023**  
**Emergency Operations Center - Operations Room**  
**3825 Tiger Bay Road, Daytona Beach**

**Board Members**

Dr. Mary Bruno, Chair  
Charles Puckett, Vice-Chair  
Carrie Baird  
Georgann Carnicella  
Blanca Maldonado  
Charles Moskowitz  
Shawnerie Langford  
Jessica Deese  
Derrick Collins

**Staff**

Carmen Hall, Community Assistance Director  
Andrea Kerr, Assistance County Attorney  
Corry Brown, Operations Manager  
Antoinette Cannon, Grants Planner

**Call to Order**

**Roll Call**

**Public Participation**

Public participation is encouraged on matters on the agenda. If you desire to be recognized by the chair, please fill out a request form and present it to one of the staff members present. Public comment on issues on the agenda or public participation shall be limited to three minutes.

**Item 1 – Minutes**

Chair's report and board discussion/action on previous board minutes. The following minutes are attached for board approval:

- June 14, 2022

**Item 2 – Edward Memorial Justice Assistance Grant (JAG) Applications FY 2022/23**

Agencies applying for funding will provide an overview of the proposed program(s) for fiscal year 2022/23. Each agency presentation shall be limited to three minutes.

Board members will score applications, identify a minimum score required to be considered for funding, and provide funding recommendations for fiscal year 2022/23.

**Item 3 – CFAB Annual Report 2022**

Staff will present an annual report of fiscal year 2021/22 accomplishments for the board members to review.

**Item 4 – Program Updates**

Staff will provide an update on fiscal year 2021/22 funding.

**Item 5 – Summer Camp Scholarship Program Annual Report 2022**

Staff will present an annual report for the summer camp scholarship program.

**Item 6 – Summer Camp Scholarship Program 2023**

Board members will review the proposed summer camp requirements, provider application, and evaluation criteria for the upcoming year.

**Discussion by board members of matters not on the agenda**

**Items for staff discussion**

**Adjournment**

***NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT (TITLE II)***

*In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the County of Volusia ("County") will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of County, should contact the office of the County's ADA Title II Coordinator, Jim Corbett, at (386) 248-1760 as soon as possible but no later than 2 business days before the scheduled event or meeting. This paragraph shall likewise apply to written requests by a physically handicapped person needing a special accommodation to attend a public meeting in accordance with section 286.26, Florida Statutes.*

*A copy of the County's Notice under the Americans with Disabilities Act (Title II) can be obtained at <https://www.volusia.org/ada> or requested from the County's ADA Title II Coordinator at the telephone number listed above.*



**Minutes**  
**Children and Families Advisory Board**  
**Volusia County Lifeguard Headquarters, Conference Room A**  
**515 S. Atlantic Ave., Daytona Beach, FL, 32118**  
**Tuesday, June 14, 2022 at 1:30 p.m.**

**BOARD MEMBERS**

Dr. Mary Bruno, Chair  
Charles Puckett, Vice-Chair  
Carrie Baird  
Georgann Carnicella  
Charles Moskowitz  
Blanca Maldonado  
Shawnerie Langford  
Jessica Deese  
Derrick Collins

**STAFF**

Carmen Hall, Community Assistance  
Director  
Corry Brown, Community Services  
Operations Manager  
Andrea Kerr, Assistant County Attorney  
Anslee Holland, Grants Coordinator

**WELCOME**

Vice-Chair Charles Puckett welcomed the Children and Families Advisory Board (CFAB) and attendees to the meeting.

**CALL TO ORDER**

Vice-Chair Puckett called the meeting to order at 1:31 p.m.

**ROLL CALL**

Corry Brown, Community Services Operations Manager, called the roll. Dr. Mary Bruno was not present. Derrick Collins was not present at the time of the roll call, but arrived at 1:32 p.m. There was a quorum present.

**APPROVAL OF APRIL 12, 2022 MINUTES**

Carrie Baird made a **MOTION** to approve the minutes from the April 12, 2022 meeting. Blanca Maldonado seconded the motion. The motion carried unanimously 8-0.

**PUBLIC PARTICIPATION**

Four members of the public attended the meeting virtually and ten individuals attended the meeting in person.

## **NEW BUSINESS**

### **FY 22/23 Contingency Funding – Agency Presentations**

Ms. Brown informed the board that all agencies submitted applications on time and that all new applicants attended the required training. She also informed the board that the RSQ service categories were available for reference in their meeting packet because the board would have to determine if any of the agency's services fall into an RSQ category and whether they are eligible for contingency funding.

Each applying agency had a representative present to give an overview of the proposed programs for FY 2022-23. The agencies were asked to limit their presentations to three minutes.

Robyn Lawther, representing Junior League of Daytona Beach, gave an overview of their diaper bank program and how it benefits the community. She explained the importance of the program and how contingency funding would allow them to assist more families.

Bill Hinebaugh, Executive Director of the Volusia Literacy Council, gave a presentation explaining how the agency assists adults with learning how to read and write. He explained that in Volusia County 21-22% of adults read at a low level and this funding source has allowed them to continue assisting residents for many years.

Bev Johnson, President and CEO of Easterseals Northeast Central Florida gave an overview of their early childhood education centers that serve about 250 children from six weeks to five years old in Volusia County. She explained how the contingency funding they have received for the past five years had provided the organization with short-term gap funding for situations where it is needed.

Allison Miller, Director of Community Partnerships of the Early Learning Coalition gave a presentation on their Dolly Parton Imagination Library Program. She explained how the program provides free book gifting to children from birth to five years old in Volusia County and the contingency funding would be used to expand the program to 3 additional cities.

Maia Bass, Northeast program manager of Children's Home Society gave an overview of their family visitation center. She discussed how the two centers provide supervised visits for families that have court-ordered visitation in a safe setting and that the funding would assist the organization with hiring essential staff such as security guards.

Dr. Primrose Cameron, the founder of Sisters Build Network for Girls, gave a presentation explaining how their agency works with students from 3<sup>rd</sup> grade to 12<sup>th</sup> grade with mentoring, life skills, academic skills, personal growth, and entrepreneurship. She explained that they are seeking funding to be able to work with those who have graduated from their program to further assist with the services they provide.

Gabrielle Bargerstock, Executive Director of the Healthy Start Coalition of Flagler and Volusia Counties gave an overview of how the agency is working to improve pregnancy outcomes, promote healthy child development, and strengthen families. She informed the

board that with the contingency funding, they are planning to implement a professional development and training initiative focused on breastfeeding and doula training.

After all presentations were completed, Ms. Brown began explaining the scoring process. She stated that if any of the members had any scoring conflicts to disclose, they would need to complete a form and not submit a score for the agency in conflict. Vice-Chair Puckett excused himself from scoring the Early Learning Coalition due to a conflict of interest.

Corry Brown explained to the members that the board would need to determine if any applicants were ineligible for contingency funding due to their services falling into an RSQ service category.

Vice-Chair Puckett informed the board that he believed that Sisters Build Network for Girls and Healthy Start fell into RSQ categories, potentially making them ineligible. He began with Sisters Build Network for Girls, explaining that he believed they fell under the “Youth Development Services” RSQ category. Ms. Baird shared the same concern.

Carrie Baird made a **MOTION** to exclude Sisters Build Network for Girls from the scoring process. Charles Moskowitz seconded the motion. The motion carried unanimously 8-0.

Vice-Chair Puckett then explained why he believed Healthy Start was ineligible for contingency funding. He stated that based on the agency’s application, they would fall under the “Family Support and Services” RSQ category, making them ineligible and asking for discussion by the other board members.

Georgeann Carnicella stated that she did not believe that the prenatal support aspect of the RSQ category would apply to the agency because they planned to implement a training program focused on breastfeeding. Carrie Baird explained that while she had considered that they may not be eligible, she liked that the agency was looking for one-time funding in anticipation of finding a long-term funding source. She also stated that the purpose of contingency funding is for gap funding, emerging needs the board was unaware of, and one-time funding. Other board members agreed that while it was something to consider, they did believe Healthy Start should be considered in the scoring process.

Georgann Carnicella made a **MOTION** to consider Healthy Start in the scoring process. Charles Moskowitz seconded the motion. The motion carried unanimously 8-0.

### **FY 22/23 Contingency Funding – Scoring Process**

Ms. Brown informed the board that the maximum score an agency could receive is 60 and that last year the CFAB set the minimum score to be considered for funding at 43. Vice-Chair Puckett asked if there was any discussion on keeping the minimum score from the previous year or changing it. The members requested that the decision be made after scoring was completed.

The board members were asked to complete their score sheets for the six agencies they had deemed eligible for potential funding. The board recessed for five minutes to allow staff time to input the scores from the board members for each agency.

The average scores were displayed for board members and attendees to see. A total amount of \$141,700 was requested between all the eligible applications with \$79,567 available for FY 2022-23 contingency funding.

Healthy Start Coalition of Flagler and Volusia Counties received a score of 55.50. Volusia Literacy Council received a score of 55.13. Early Learning Coalition received a score of 54.86. Easterseals Northeast Central Florida received a score of 54.25. Children's Home Society received a score of 50.38. Junior League of Daytona Beach received a score of 48.38.

Due to the difference between the requested funding amount and the available budget, Vice-Chair Puckett asked each agency if they could operate their proposed programs with less funding than they requested. Children's Home Society stated that they would be unable to operate with less funding. The other five agencies stated that while it would be difficult, they could operate with less funding.

Members discussed utilizing percentages to cut the funding so that the total was in line with the budget for the coming year or if they should set the minimum score higher than the previous year.

Shawnerie Langford made a **MOTION** to set the minimum score of 43. Carrie Baird seconded the motion. The motion carried unanimously 8-0.

Carrie Baird suggested funding amounts based on percentages of the amount requested and prior year funding. She suggested giving Children's Home Society the full requested amount because they had stated they would not be able to operate without the funding. She then suggested giving Junior League of Daytona Beach 25% and the other agencies 50% of their requested funding. With the remaining 3% of funding left over, Ms. Baird suggested awarding Volusia Literacy Council as they have been utilizing funding through CFAB for several years.

Carrie Baird made a **MOTION** to allocate contingency funding based on percentages of requested funding, awarding Children's Home Society 100% of the requested amount, Junior League 25% of the requested amount, Volusia Literacy Council 53% of the requested amount, and awarding the three remaining agencies 50% of the requested funding amount. Charles Moskowitz seconded the motion. The motion carried unanimously 8-0.

Healthy Start Coalition of Flagler and Volusia Counties was awarded \$9,350, 50% of their requested funding amount of \$18,700. Volusia Literacy Council was awarded \$25,217, 53% of their requested funding amount of \$48,000. Early Learning Coalition was awarded \$7,500, 50% of their requested funding amount of \$15,000. Easterseals Northeast Central Florida was awarded \$15,000, 50% of their requested funding amount of \$30,000.

Children's Home Society was awarded \$20,000, 100% of their requested funding amount of \$20,000. Junior League of Daytona Beach was awarded \$2,500, 25% of their requested funding amount of \$10,000.

### **Review of the RSQ Program**

Ms. Brown gave an update on current RSQ programs. She let the board know that all agencies are on track to meet expenditure deadlines and at the time of the meeting, all awarded agencies had expended over 50% of their funds apart from the summer camp service. She stated that no changes were being recommended by staff for upcoming RSQ contract renewals.

### **2022 Summer Camp Scholarship Program Update**

Ms. Brown presented a Summer Camp Scholarship Program update to the board. She informed the board that the county had issued 840 scholarship vouchers. She explained that they intentionally over budget for this program because they expect some families to drop out or not attend every week based on previous years. She stated that the total budget is \$349,405 and they had budgeted \$436,000 in scholarships.

### **DISCUSSION BY BOARD MEMBERS OF MATTERS NOT ON THE AGENDA**

There was no discussion by board members of matters not on the agenda.

### **ITEMS FOR STAFF DISCUSSION**

Ms. Brown informed the board that the next scheduled meeting of November 8<sup>th</sup>, 2022 falls on election day, which the board had previously discussed changing. Ms. Baird asked if the board could meet at the Health Department in Daytona Beach. Carmen Hall, Community Assistance Director informed the board that staff would look into the virtual capabilities of the Health Department conference room and schedule the meeting accordingly.

Blanca Maldonado made a **MOTION** to move the next meeting to November 10<sup>th</sup>, 2022 at 1:30 p.m. Carrie Baird seconded the motion. The motion carried unanimously 8-0.

Andrea Kerr, Assistance County Attorney, introduced herself to the board members as the attorney assigned to CFAB.

### **ADJOURNMENT**

The meeting was adjourned at 3:22 p.m.

## FY 20/21 JAGC Application

**Agency Name:** The House Next Door, Inc.

**Agency Mailing Address:** 804 N. Woodland Blvd. DeLand, FL 32720

**Project Title:** Success by Design

*If this application is a continuation of a previous year title, the project title should not change.*

**Contact Person:** Gail Hallmon

**Contact Person Email:** ghallmon@thehnd.com

**Contact Person Phone Number:** 386.734.7571 **Fax Number:** 386.734.0252

**Total JAGC Amount Requested :** \$ 34,105

**Unduplicated Number of Persons Served with JAGC:** 22

### Abstract

SUCCESS BY DESIGN is a school-based program that includes a parent component. The goal of the service is to increase school success, thereby reducing the likelihood of criminal involvement. Appropriate referrals will be based on excessive or serious discipline referrals. Parent participation will be a mandatory requirement for youth enrollment. This is a collaborative program involving DeLand Middle School, Campbell Middle School, the family, and The House Next Door that targets students involved in the criminal justice system and are at high risk of school dropout, illicit drug use and criminal activity.

SUCCESS BY DESIGN will utilize the Positive Action curriculum, a Model Program on the National Registry of Evidenced Based Programs and Practices. Positive Action is an integrated and comprehensive curriculum-based program that is designed to improve academic achievement; school attendance; and problem behaviors such as substance use, violence, suspensions, disruptive behaviors, dropping out, and sexual behavior. It is also designed to improve parent-child bonding, family cohesion, and family conflict and has been proven to increase school success in high risk youth. Strategies include group sessions to increase positive social skills, individual sessions to mentor and assist youth in problem solving, and parent sessions to assist parents in developing positive family management and parenting skills.

Anticipated outcomes include improved academic achievement; school attendance; and reduced problem behaviors such as substance use, violence, suspensions, and disruptive behaviors.



## **Problem Identification and Need for Service:**

### **1. Problem Description**

Florida Department of Juvenile Justice reports a decrease in Juvenile crime across our circuit in the 2020-2021 year. As a community what we are doing is working, Volusia County has shown a four-year decline in juvenile intakes-arrest as follows:

2016-17	2017-18	2018-19	2019-20	2020-2021
1,693	1,669	1,509	1,298	1,064

While encouraging, too many of our youth are still engaging in criminal behaviors.

Over a quarter of Volusia's Middle Schoolers (27.8%) have used alcohol and almost a fifth (19.8) have used an illicit drug according to the 2020 Florida Youth Substance Abuse Survey. Both are slightly higher than the State percentages of 24.4 and 19.7 respectively. When asked on the survey 6% of Middle Schoolers reported carrying a handgun, 12.7% getting suspended and 10.7% of attacking someone with intent to harm. When asked about bullying behavior 47.3% reported being kicked or shoved and 20% reported physically bullying others. In the four risk factor domains assessed (Community, Family, School and Peer/Individual) Volusia County has an Average Prevalence Rate for Middle School Youth at 42% compared to 41% for both the State and the Nation.

### **2. Problem Significance.**

Children breaking the law has wide sweeping consequences. It is a social problem as well as legal problem. The teen years are years to grow, explore and experiment. However, this can sometimes slip over the line and become a pattern of criminal acts. This can range from truancy, destroying property, injuring another person, petty theft, and illegal substance and then escalate to more serious crimes. As well as the financial and emotional impact on the victims there is a large cost in maintaining the DJJ system itself. According to Youth.gov the average cost for detaining a youth in 2019 was \$588 per day.

Not only the victim and the community are harmed, but the teen themselves are often scarred by the experience. Once arrested and processed through Court they often become stigmatized and develop a negative self-image. Typically already preforming poorly at school they fall even farther behind. Substance use increases. Lastly, it puts youth in contact with harder, tougher youth who are more deeply involved in the system which can potentially lead to deeper involvement in more serious crimes. All this is happening as the youth is developing into an adult. The adolescent brain is more malleable, or "plastic" than that of adults and because of increased plasticity, teenagers are particularly responsive to environmental stimuli, both positive and negative; during this formative developmental stage, those environmental influences can shape the trajectory of individuals' lives. (Elizabeth S. Scott, Natasha Duell & Laurence Steinberg, Brain Development, Social Context and Justice Policy,

WASHINGTON UNIVERSITY JOURNAL OF LAW & POLICY, VOL. 57, P. 13, 2018;  
COLUMBIA PUBLIC LAW RESEARCH PAPER NO. 14-578 (2018).

Success by Design has worked with middle school youth in DeLand Middle School to improve school success as indicated by improved attendance, behavior and school grades. We have been invited to provide the same services at Campbell Middle.

### **3. Needs Assessment.**

Poverty and academic failure/lack of commitment to school are significant risk factors for delinquency. Many models also identify being of a minority a significant risk factor. The Annie E Casey Foundation has tracked the over representation of minorities in the juvenile justice system and has identified a growing discrepancy of minority representation post COVID. This is a national concern that leaders at both the Federal and State levels have long acknowledged.

DeLand Middle School struggles to meet the needs of its students, 67% of which are reported as being low income and 52% are minority students (2021-22). Combined school suspension rates are high at 27.87% and chronic absenteeism is 37%. Black youth represent less than 14% of the student body but comprise 27.9% of the suspensions. DeLand Middle is a C school. (2020-21 School Report Card)

At Campbell Middle 89.7% of students in 2021 were economically disadvantaged and 79.4% of students are identified as from a minority. The obstacles low income students face in learning are reflected in low test scores with the school being significantly below both State & District scores. In the 2020-2021 school year Campbell had a 17% suspension rate. Of the students who were suspended 79.2% who received out of school suspensions were Black, well over the 60.9% they represent in the student body. (2020-21 School Report Card)

### **4. Need for Service.**

Middle school is a time of transition and vulnerability for youth. The composition of DeLand Middle School is 50.3% White, 29.5%, Hispanic and 14.4% Black, with 67% of the families being identified as low income in the 20-21 school year. Campbell Middle's composition is 63.8% Black, 19% White, 10.4% Hispanic and 5.8% multiracial; 89.7% are low income. The majority of youth are facing barriers resulting from poverty and the family's inability to afford private services. Between the two schools almost 65% of the students are of minority status and live with the challenges that often presents.

Being successful in middle school, learning self-control, problem solving, and coping skills is pivotal to finishing high school, and then successful adulthood. Completing school & mastery of positive social skills have been proven to be strong protective factors. The Positive Action curriculum has proven to be effective in reducing absenteeism, alcohol and other substance use, and suspensions in middle school youth. It has also shown improvement in math and reading achievement, improved family cohesions and bonding, and improved self-concept and self management in participating youth.

## **5. Continuation Grant.**

The students engaged in service showed a marked decrease in behavioral incidents; overall students increased in math and writing as evidenced by pre and posttests. No participants were involved with the Juvenile Justice System or illicit drug use (parent/student self-report).

### **Project Summary/Solution (Scope of Work):**

Volusia County will contract with The House Next Door to provide both in-school and in-home services utilizing **Positive Action**, a SAMHSA Model program, to decrease youth drug use, violence and aggressive behaviors as well as improve grades, school attendance and graduation rates.

This project will serve 6th, 7th & 8th grade students, who have been involved in the criminal justice system, and their parents, at DeLand Middle School and Campbell Middle School who are demonstrating at least two of the following:

- problem behaviors at school
- low academic motivation, and
- family problems

Services provided include:

Group Life Skill Sessions total number: 442 **(includes 277 funded by JAG)**

Individual Counseling Sessions total number: 884 **(includes 555 funded by JAG)**

Family Counseling Sessions total number: 143 **(funded by JAG)**

Referrals to other support services will be made as appropriate if needs outside of the scope of the program are identified.

**Number of participants to be served:** 20 students and 27 parents with combined funding

**Number of proposed participants that will be successful:** 17 families

### **Who will provide the services?**

Personnel will include **1 full-time, school based Prevention Specialist/Counselor, half of which will be paid for with these funds. SUCCESS BY DESIGN** will be delivered in

partnership with DeLand Middle School and the families of the participating youth.

### **Delivery of Services**

SUCCESS BY DESIGN is a school based social skills program that includes a parent component. Youth are referred into the program by school personnel. Appropriate referrals are based on excessive or serious discipline referrals and/or school failure, family problems and involvement with the juvenile justice system. Parent participation is a mandatory requirement for youth enrollment.

Teachers supply weekly reports to staff regarding attendance and behavior. Program staff also has access to the student's Report Cards to evaluate student academic behavioral progress.

Youth will participate in a weekly in-school group meeting and individual sessions to learn new behaviors, reward positive behaviors and problem-solve negative behaviors. A reward system is used and tutoring is provided as needed.

A critical component of SUCCESS BY DESIGN is that parents will receive in-home parent educational skill building so they can maintain, or regain, positive influence over their adolescents. Parent contact will be maintained for the duration of the student's participation to provide reports on student's progress and to reinforce parenting skills learned.

Services will be provided in conjunction with the 2023-24 school year with student recruitment/enrollment beginning in August and program completion in May.

### **Collaboration:**

SUCCESS BY DESIGN staff utilize current resources to school services, House Next Door Therapy Services and other social services, as indicated, for participating families. Program staff partner with the youth's parents to create change in youth behaviors. Staff also work with families and receiving agency to meet transportation and scheduling needs as needed.

The Volusia County School Board will provide office and group meeting space, access to youth and school staff weekly will meet weekly with program staff to assess student needs and improvement.

DeLand Middle School and Campbell Middle School staff will partner with the Prevention Specialist in identifying negative behaviors, developing and implementing behavior modification techniques and assessing the effectiveness of the strategies.

### **Past Collaboration**

The House Next Door has had a successful partnership with the school system since 1978, providing Alpha/Beta services in both elementary and middle schools for youth and their families to change behaviors and promote school success. This school year we are providing Alpha services in five schools. In the this program, outcome measure for the last ten years demonstrate that 98.9% of children have shown improved behavior and 99.7% improved reading and math

scores.

**Success by Design** was successfully implemented at DeLand Middle School for the past two years. All students showed an improvement in math and reading scores, school behaviors and no juvenile justice involvement.

### **Linking with existing services within the community**

The House Next Door has a well-established record of partnership and collaboration.

We are linked with the community through both planning and referral systems. The program provides an assessment and request that clients sign a release of information. This allows for referrals to other agencies as needs are identified. Agency staff works together on all levels to assure clients move smoothly from one service to another. An example of collaborative planning is the numerous community meetings agencies participate in to include:

- Volusia-Flagler Behavioral Health Consortium
- Circuit 7 Behavioral Health Care
- One Voice for Volusia
- United Way Funded Partner Meetings
- West Volusia Police Athletic League (Officer seat)
- Human Trafficking Services Committee
- West Volusia Collaborative
- Florida Behavioral Health Association
- Collaborative meetings for other CFAB RFPs

These are planning and collaboration meetings to assess the system of care, coordinate services, identify gaps, maximize dwindling resources and identify opportunities to partner.

### **Interaction with Targeted Population**

The program will be based in the neighborhood school, will require parents/guardians participate and will provide home visits to lower the barriers to service for families.

### **Leverage of Funds**

The House Next Door will utilize \$24,583 of funding provided by Lutheran Services of Florida to allow for this to be a full-time position.

### **Performance Measures and Goals:**

1. How many persons will your project serve? 22 (9 students + 13 parents)
2. How many persons did you serve in the past? 28 (11 students + 17 parents)

3. What services will you provide? Group Life Skills Sessions; Family Counseling Sessions, Individual Counseling Sessions. Referrals to other support services will be made as appropriate if needs outside of the program are identified.
4. Where will the services be provided? DeLand Middle in DeLand and Campbell Middle in Daytona Beach.
5. How will you measure success? Report cards (academic achievement and behavioral improvement); Burkes and KTEA assessments (pre and posttest); parent/teacher and guidance counselors feedback.
6. Please define "success." Success will be defined by students making a transformational change in the areas of academic improvement, avoidance of the juvenile justice system, demonstrating a good attitude, behavior and parent satisfaction.
7. How will the success of your program be monitored? Report cards, parent/teacher feedback, staff meetings with the program director and the prevention specialist. Meetings with school staff and monthly home visits.
8. How will you measure progress? The House Next Door utilizes a medical records database (Evolv) in which the prevention specialist inputs information concerning each student such as pre and posttest scores, home visits, group and individual notes. Utilization reports are generated monthly to capture key indicators of progress made.
9. How will you measure outcomes? Outcomes will be measured by KTEA assessment posttests, individualized service plan goals, student's attendance, and program completion, academic achievement as evidenced by report cards and avoidance of drugs and the juvenile justice systems.
10. If you previously received JAG funding, please include a brief summary of your past year's accomplishments. The majority of students demonstrated improvement in both math and writing scores as evidenced by the Kaufman Test of Educational Achievement (K-TEA). There were no reports of involvement with the juvenile justice system or use of illegal drugs. The Success by Design program was greatly received by parents, school staff as evidenced by the amount of referrals received from school guidance counselors and teachers.

**Federal Purpose Area:** Prevention and Education Programs

**Goals & Outcomes:**

**Positive Action** studies show that youth consistently demonstrate:

- **Increase Academic Achievement**
- **Decrease Problem Behaviors**
- **Decrease Drug Involvement**
- **Increase Protective Factors**

**80% of participants will demonstrate the targeted outcomes of the program.**

Previous year's youth improved in school attendance and all had a decrease in discipline referrals reflecting increased personal control, coping and problem solving skills. There were no reports of alcohol or marijuana use.

Outcomes will be determined by school report cards, pre and post KTEA & BURKE scores, no involvement with the criminal system and family self-reporting.

### **Proposed Plan**

Students in need of service and meeting the program criteria will be identified at the beginning of the 2023-24 school year. Students will participate in individual and group sessions weekly, utilizing the Positive Action curriculum. Parents/caregivers will participate in monthly family sessions. Program counselors will maintain close contact with the school's Discipline Dean, Guidance Counselors and classroom teachers to identify challenges and progress for the youth.

## **Project Budget Narrative for Contracted Services:**

### **1. Total JAGC Project Cost: \$ 34,105**

#### **1. Type of Service: Group Life Skills**

Number of Units: 277.86

Unit Cost: \$28.00

Total cost/service: \$7,780

Note: One unit of group life skills is defined as a 35 minute meeting.

Basis for the unit cost includes:

Salaries	\$5,097
Fringe	\$1,154
Educ.Supplies	\$315
Office Supplies & Postage	\$ 273
Staff Training	\$ 86
Liab. Ins	\$ 77
Audit Fees	\$ 74
Phone/Internet	\$ 86
Accounting & QA	\$618

#### **2. Type of Service: Individual Counseling**

Number of Units: 554.53

Unit Cost: \$36

Total cost/service: \$19,963

Note: One unit of individual counseling is defined as 35 minutes of one-on-one counseling.

Basis for the unit cost includes:

Salaries	\$13,076
Fringe	\$2,961
Educ.Supplies	\$809
Office Supplies & Postage	\$702



Staff Training	\$221
Liab. Ins	\$196
Audit Fees	\$191
Phone/Internet Mileage	\$221
<u>Accounting &amp; QA</u>	\$1,586

### **3. Type of Service: Family Counseling**

Number of Units: 142.39

Unit Cost: \$44.68.00

Total cost/service: \$6,362

Note: One unit of family counseling is defined as one hour of counseling with the youth's parent/primary caretaker, to include travel.

Basis for the unit cost includes:

Salaries	\$3,990
Fringe	\$903
Educ.Supplies	\$247
Office Supplies & Postage	\$ 214
Staff Training	\$ 67
Liab. Ins	\$ 60
Audit Fees	\$ 58
Phone/Internet	\$ 67
Mileage	\$273
<u>Accounting &amp; QA</u>	484

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

Volusia County Staff Member Name: Antoinette Cannon

Name of Agency: The House Next Door, Inc.

Project Title: Success by Design

Total Possible Score: 45 Points

Application Score: 41

Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

### Definitions of Rating Categories-

**Score = 5:**

**Exceptional** - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

**Score = 3:**

**Good** - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

**Score = 1:**

**Poor** - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

**Comments:** Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

### Agency Administrative Capacity

**Regulatory Information:** Was the following information included with the application:  
IRS 990 Form  
Facility and staff licenses  
Corporate registration numbers

Maximum points available: 5

Points awarded: 3

Comments: The IRS 990 Form was not submitted with the agency's application. Staff has received a copy of the IRS 990 form.

**Regulatory Information:** The monitoring report was submitted and acceptable

Maximum points available: 5

Points awarded: 3

Comments: The House Next Door provided Substance Abuse Licensure Site Visit Report. The report included compliance issues followed by corrective actions that needed to be completed.

**Agency Organization:** Does the agency have the following policies and procedures in place:

Agency policies and procedures manual

Travel policies

Purchasing procedures

Pay plan or written policy leave

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

**Civil Rights compliance:**

EEOP Short form

Policies and procedures for filing discrimination complaints

Does the agency have any findings of discrimination filed by a state/federal agency

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

**Financial Management:** The agency has written financial policies and procedures

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

**Financial Management:** The agency has an independent annual audit.

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

**Financial Management:** The agency has the capacity to comply with all JAG financial and administrative requirements set forth in the Standard Conditions and Financial Guide

Maximum points available: 10

Points awarded: 10

Comments: \_\_\_\_\_

**Financial Management:** The agency's account system is set up according to the accepted principles of accounting and is able to track JAG funds separately.

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

Total Points: 41

## **FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet**

### **Additional Comments:**

JAG FY 22/23 applications were due on September 9, 2022 at noon. The House Next Door submitted an application on September 9, 2022. The agency's application header shows the fiscal year as FY 20/21 but the application submitted is for JAG FY 22/23 funding.

The supplemental documents including the agencies most current 990 form, monitoring report, agencies licensure, and additional required forms has been provided by agency. Staff has reviewed the supplemental documents to ensure that they meet program requirements. Copies of supplemental documents are available upon request.

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

Name of Board Member: \_\_\_\_\_

Name of Agency: House Next Door

Project Title: Success by Design

Total Possible Score: 140 Points

Application Score: \_\_\_\_\_

Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

### Definitions of Rating Categories-

**Score = 5:**

**Exceptional** - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

**Score = 3:**

**Good** - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

**Score = 1:**

**Poor** - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

**Comments:** Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Section A: Abstract

The abstract clearly summarized the proposed project.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The abstract included a description of the problem, target area/population, goals and objectives, project strategy including evidence based practices, partnerships, and anticipated outcome(s).

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section A Total Points: \_\_\_\_\_

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

### Section B: Problem Identification and Need for Service

**Problem Description:** The application clearly describes the problem as it relates to the project for which funding is being sought. Was the reviewer given enough information to clearly understand the problem?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**Problem Significance:**

The application describes why the problem is significant, who is affected by the problem (target population), and why it is important that the project address the problem at this time.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**Needs Assessment:** The application identifies the current scope of the problem and supports the problem statement using current quantitative and descriptive data that relates to the specific target population/geographic area(s) and problem.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**Need for Service:** Did the application clearly describe the target population? Was the identified need for service supported with current qualitative and quantitative data?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**For JAG Continuation Grants Only:** Did the applicant provide a brief summary of last year's accomplishments in meeting their proposed goals?

Maximum points available: 5



**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section B Total Points: \_\_\_\_\_

## **FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet**

### Section C: Project Summary/Solution (Scope of Work)

The application provides a detailed description of how the proposed project will address the problem statement with JAGC funding.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application clearly describes what the proposed project will accomplish during the fiscal year.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application explains who will receive services and how the participants are involved with the criminal justice system.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application clearly describes the service(s) and number of units to be provided.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application clearly describes how many participants will be served.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

The application clearly describes how many participants will be successful.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application clearly describes who will provide the services.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application described how the delivery of services will be provided.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section C Total Points: \_\_\_\_\_

## **FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet**

### **Section D: Collaboration**

Did the application describe the agency's collaboration with other agencies or partners? Did the application also describe what other agencies will participate in the project and the services the partners will provide to help the project succeed?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Did the application describe proposed or past collaborations with other agencies that will help to address the needs/problems and serve the target population?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application describes how the project will link with existing services within the community/neighborhood.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application describes the interaction the project will have with the targeted population/ community.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Did the application describe if the proposed program will leverage other local, state, or federal funds; and did it state what funding sources were leveraged?

Maximum points available: 5

Points awarded: \_\_\_\_\_

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Comments: \_\_\_\_\_

Section D Total Points: \_\_\_\_\_

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Section E: Performance Measures and Goals

The application included one (1) federal purpose area.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The narrative section clearly described the project's proposed goals and measurable outcomes.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The narrative section describes the proposed plan to ensure that the outcomes are met.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section E Total Points: \_\_\_\_\_

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

### Section F: Project Budget Narrative for Contacted Services

Did the application include a total budget for contracted services outlining how JAGC funds will be used to implement the project?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Did the budget include the type of service to be provided, number of units, the unit cost of each service, and the total cost for each service?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Was each unit of service defined?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Did the budget include the basis for unit costs for each service?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Were expenses such as salaries and benefits, postage, office supplies, copy supplies, travel, training, phone, workshops, and seminars pertaining to the project clearly and accurately listed?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section F Total Points: \_\_\_\_\_

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Possible Score: 140

**Total Score:** \_\_\_\_\_



**FY 22/23 JAGC Application****Agency Name:** SMA Healthcare, Inc.**Agency Mailing Address:** 150 Magnolia Ave, Daytona Beach, FL 32114**Project Title:** Adult Drug Court Counselors*If this application is a continuation of a previous year title, the project title should not change.***Contact Person:** Jennifer Stephenson**Contact Person Email:** jstephenson@smahealthcare.org**Contact Person Phone Number:** 386-236-3296 **Fax Number:** \_\_\_\_\_**Total JAGC Amount Requested:** \$ 104,000**Unduplicated Number of Persons Served with JAGC:** 40**Abstract**

Volusia County jail officials estimate that 40% of our current jail population abuses substances or is addicted to alcohol and/or other drugs. With over 20,000 individuals arrested in Volusia County in 2020 (Florida Department of Law Enforcement's most recent report), a realistic projection is that more than 8,000 arrestees are in need of substance use disorder treatment each year. Without treatment, roughly 2/3 of this population will reoffend. Drug Court results in dramatically reduced recidivism among criminally involved clients. In fact, as of data available August 2021, 85% of Volusia County Adult Drug Court participants were not charged with any new felony offenses and 97% had no new felony convictions within two years of completing the program.

SMA Healthcare will utilize JAG funding to provide 1 FTE counselor position to provide substance use counseling services to 40 additional Adult Drug Court clients. These are clients that are identified by the criminal justice system as having committed a felony and having a substance use disorder who subsequently volunteer to participate in Drug Court.

For fiscal year 22/23, SMA will provide assessments, individual, and group sessions to at least 40 Drug Court clients in the SMA offices located in DeBary and Daytona Beach. Program participants will follow the rules of the program as evidenced by at least 80% of the participants being on A-team each month. This is a special designation recognizing participants for meeting all requirements of the program including attending all required treatment, remaining drug free, finding and keeping employment, paying restitution, and not having any additional legal charges. We anticipate 90% of participants will successfully complete the Drug Court program.

These goals will be accomplished utilizing a system of incentives and sanctions that are practiced and accepted as a means of creating and sustaining behavioral change within Drug Courts. SMA's counselors hold Master's Degrees in behavioral health and are trained in Truthought, an evidence based therapy designed to improve moral decision-making capabilities and reduce recidivism. Adult Drug Court Counselors also utilize Cognitive Behavioral Therapy programs,

including Living in Balance, Motivational Interviewing, and Seeking Safety to address substance use and issues related to trauma to improve functioning, strengthen recovery, and generally help clients become more productive citizens of Volusia County. In addition, SMA utilizes Medication Assisted Treatment (MAT), including the use of Vivitrol and Buprenorphine, to help clients with severe opioid dependence. These evidence-based practices are provided to clients in a phased approach with more frequent and structured treatment in the early phases tapering off as clients are able to successfully meet the Drug Court requirements of abstinence from substances and increased prosocial behavior.

SMA has a proven track record of providing high quality care to this at-risk population and has the support of the community. We currently partner with many agencies in Volusia including: Volusia County Court Administration, Circuit Judges, the State Attorney's Office, the Public Defender's Office, FDOC Probation, Volusia Sheriff's Office, The Neighborhood Center, Solutions by the Sea, Palmetto House, Henrietta House, and Avenues 12.

SMA anticipates that an additional 40 Adult Drug Court clients in FY 22/23 will be enrolled and served. Since the average amount of time to successfully complete is currently at about 16 months, it is projected that 25 clients will graduate the program successfully during this year, with the majority of the remainder continuing on in treatment and graduating the following year. In addition, if we make a conservative estimate that the 40 clients that this funding could serve each had a 6 month sentence in the Volusia County Jail, the cost would be approximately \$604,800 (currently at \$84 per bed day). Utilizing JAG funding in the amount of \$104,000 to provide treatment instead delivers a savings to the county of approximately \$500,800.

## **Problem Identification and Need for Service:**

### **Problem Description**

Volusia County arrested 21,850 individuals in 2020. Of those, 3,486 individuals were arrested for identified drug or alcohol related crimes. Many others were arrested for offenses such as theft, forgery, attempting to pawn stolen property, and prostitution as a way to obtain drugs and alcohol. The National Institute on Drug Abuse reports approximately 80% of inmates are serving sentences for drug related crimes or have a history of substance misuse. Those coming out of prison relapse at a rate between 85%-95% and 82% commit new, typically drug related, crimes within three years of release. The prison/jail system is not set up to handle this overwhelming treatment need and is not providing consistent rehabilitation to these offenders, leading to a continuous cycle in and out of jails and prisons for offenses within our communities.

Over the last several years the United States has seen a tremendous increase in overdose deaths related to the use of opioids. The United States is now seeing the highest number of overdose deaths since record keeping began with the CDC reporting 104,671 deaths in the 12 months ending in March 2022. This is up by 10,000 people per year from the previous report. The majority of clients that are admitted to the Volusia County Adult Drug Court program are diagnosed with an opioid use disorder and are at risk for overdose death if drug use continues. Providing structured treatment in conjunction with access to Medication Assisted Treatment and strong court supervision is the most effective way to ensure these clients reduce drug use and criminal recidivism in Volusia County.

## **Problem Significance**

This is significant because the effects of incarceration within a community are numerous, even for those not directly affected. For example, according to the National Association for the Advancement of Colored People (NAACP), jail reduces work time of young people by 25-30 percent when compared with arrested youths who were not incarcerated, therefore reducing taxes collected and costing the average taxpayer significant money to house these inmates; jails and prisons are recognized as settings where society's infectious diseases, such as COVID-19, are highly concentrated; and as previously stated prison has not been proven as a rehabilitation for illegal behavior, as more than 3 out of 4 untreated prisoners will reoffend.

Criminal thinking leading to recidivism and substance use does not typically go away on its own. Evidence based treatment is required to ensure that clients are provided the tools and motivation to make changes. Clients identified as High Prognostic Risk/High Criminogenic Need (clients with histories of early delinquent behavior, early substance use onset, prior treatment failures, family history of crime and/or addiction) are not typically likely to seek out substance use treatment voluntarily. These are clients that have a high likelihood of reoffending if there is no intervention and meet criteria for substance use dependence along with other unmet basic needs. These are specifically the types of clients accepted by the Volusia County Adult Drug Court and mandated to treatment. According to scientific research since the mid-1970s and reported by the National Institute on Drug Abuse, treatment of those with substance use disorders in the criminal justice system can change their attitudes, beliefs, and behaviors toward drug use; help them avoid relapse; and successfully remove themselves from a life of substance use and crime. In addition, numerous studies have indicated that it is a myth that treatment has to be voluntary to be effective. Even clients that are not initially motivated to change can eventually become engaged and make significant life changes.

As noted above, part of the urgency to continue to address this problem now is not only that crime continues in all neighborhoods of Volusia County, but also that many people are dying from preventable drug overdoses. Medical evidence supports substance use disorder as a brain disease that is marked by relapse. Given current rates of overdose in the community, individuals using substances may die from overdose prior to having the opportunity to fully integrate recovery into their lives. A program like Adult Drug Court provides the treatment, motivation, and court oversight to reduce the likelihood of overdose death.

Ultimately, the problem of substance use and criminal behavior in Volusia County impacts everyone, whether it is through being the direct or indirect victim of a crime, paying higher taxes to incarcerate individuals with substance use issues, or knowing someone with an untreated substance use issue.

## **Needs Assessment**

According to the Florida Department of Law Enforcement, there were almost 3,500 drug related arrests in Volusia County in 2020 (most recent report). In addition, Volusia County jail officials estimate that 40% of our current jail population has a problem with drugs or

alcohol. With over 20,000 individuals arrested in Volusia County on an annual basis, a realistic projection indicates that more than 8,000 arrestees need substance abuse services each year. In fiscal year 21/22, SMA provided outpatient substance use treatment to over 3,000 adult clients in Volusia County, including some in specialized programs focused on individual needs such as involvement with the child welfare system. Of course, SMA is not the only treatment provider in Volusia County, but it is the largest. This clearly shows that only a small fraction of the need is being met. However, as noted previously, the clients in Drug Court programs will typically not attend treatment voluntarily and therefore need the added accountability of court supervision present in a Drug Court program.

## **Need for Service**

The target population to be served by JAG funding is individuals that have been identified by the criminal justice system as having committed a felony and having a substance use disorder. Doug Marlowe, a leading Drug Court researcher, identifies the ideal target population as clients that are identified as High Risk/High Need. This means that these are clients that have a high likelihood of reoffending if there is no intervention (prognostic risk) and meet criteria for substance use dependence along with other unmet basic needs (criminogenic need). These clients will usually not seek treatment on their own but often utilize a significant amount of community resources due to incarceration, court fees, unemployment, and homelessness.

Drug Courts are one identified solution to this problem. Drug Courts work by identifying eligible defendants with substance use disorders to be sent to Drug Court in lieu of traditional justice system case processing. Drug Courts then keep individuals in treatment long enough for it to work, while supervising them closely. For a minimum term of 11 months participants are provided with intensive treatment including the option of medication assisted treatment and other services they require to get and stay in recovery; held accountable by the Drug Court Judge for meeting obligations to the court, society, themselves and their families; regularly and randomly tested for drug use; required to appear in court frequently so that the Judge can review their progress; and rewarded for doing well or sanctioned when they do not meet their obligations.

A report from the National Institute on Drug Abuse estimated that the cost to society for substance use was \$740 billion in 2013. The National Drug Intelligence Center reports a substantial portion of which—about 50%—was associated with drug related crime, including criminal justice system costs and costs borne by victims of crime. With the explosion of the opioid epidemic, there is no doubt that the figure is substantially higher today. According to the National Institute on Drug Abuse, every dollar invested in addiction treatment programs yields a return of between \$4 and \$7 in reduced drug-related crime, criminal justice costs, and theft. When savings related to healthcare are included, total savings can exceed costs by a ratio of 12 to 1. Major savings to the individual and to society also stem from fewer interpersonal conflicts; greater workplace productivity; and fewer drug-related accidents, including overdoses and deaths.

Byrne JAG funds for Drug Court counseling services will save taxpayers significant costs by treating these individuals in a comprehensive, therapeutic manner while they are living in the community. Drug courts further demonstrate cost savings through dramatic

reduction in recidivism compared to no intervention or non-drug court clinical interventions. In addition, if we make a conservative estimate that the 40 clients that this funding could serve each had a 6 month sentence in the Volusia County jail system, the cost of that would be approximately \$604,800 (currently at \$84 per bed day). Utilizing JAG funding in the amount of \$104,000 to provide treatment instead delivers a savings to the county of approximately \$500,800.

### **Continuation Grant**

In fiscal year 21/22, the Drug Court Counselors provided treatment to 75 clients with substance use problems and felony charges in SMA treatment offices in Debarry and Daytona Beach. An average of 84% of clients were on the A-Team each month. 100% of Drug Court clients are tested for substance use multiple times per week and less than 10% tested positive over the course of the year. As of August 2022, 97% of all clients in phases 2-4 of the program were employed. In 2021, SMA Drug Court Counselors completed 71 Assessments, 856 Individual Sessions, and 815 Group Counseling Sessions with Drug Court clients. This is especially notable due to the devastation that COVID-19 brought to Volusia County. SMA Counselors transitioned very quickly to virtual platforms for counseling to ensure that clients would not lose the service but would still be safe from infection. This occurred at a time that even the court system stopped providing services, so it was the SMA Drug Court Counselors that were the only lifeline to many clients during this time. In addition, 24 clients were discharged from the program this year, with 17 of those clients successfully completing the program.

The current success of Volusia County Adult Drug Court program is highlighted by an impressive retention rate and low re-offense rates unparalleled in traditional substance abuse treatment settings. Seventy five percent (75%) of Volusia County Adult Drug Court participants were not charged with any new felony offenses within two years of graduating.

### **Project Summary/Solution (Scope of Work):**

Volusia County Adult Drug Court will use JAG funds to continue to support decreasing substance use and criminal recidivism in Volusia County by providing counseling services for 40 participants in the Adult Drug Court program. The target population to be served by JAG funding is individuals that have been identified by the criminal justice system as having committed a felony and having a substance use disorder. This project will continue to take offenders who would have been otherwise treated in the normal court process and potentially sentenced to jail/prison where they would cost the county \$84 per day and not receive any treatment, and instead be able to serve them in the community. They will be involved in a very structured, court involved treatment process that holds them accountable to make the necessary changes to address their substance abuse and criminal behavior.

JAG funds will pay for treatment services and the unit costs of these services will include the continuation of one counselor FTE position, which may be divided into two part time positions. In fiscal year 22/23, the counselors will plan, implement, and coordinate the activities and services constituting the clinical care of up to 40 drug court clients over the year. The counselors will provide at least 40 assessments, 477 individual and 538 group therapy sessions

Of the 40 proposed clients that will be served through this funding, it is anticipated that 25 will successfully complete the program during this fiscal year. As the program currently averages about 16 months to complete, it is anticipated that additional clients will successfully complete the program but not within this fiscal year. Over time it is anticipated that 90% of clients will successfully complete the program (36 out of 40).

Treatment services are provided by counselors trained in and utilizing Truthought, Living in Balance, Seeking Safety, and Motivational Interviewing, all evidence-based therapy programs on a scheduled basis. SMA counselors hold Master's degrees in behavioral health with many years of experience in the addiction treatment and/or criminal justice. The counselors produce comprehensive biopsychosocial assessments that guide them to provide the most effective individualized treatment. The clients participate in individual and group therapy focusing on topics such as: substance education, relapse prevention, reducing criminal thinking, anger management, reducing the impact of trauma, parenting, and improving relationships. One hundred percent (100%) of the JAG funds will be used to provide treatment services to include assessment, individual, and group therapy. Referrals to adult psychiatric and medication assisted treatment services and referrals to residential substance use programs are available. The counselors will serve at least 40 individuals over the year. Linkages and referrals to various other services available within the community will be provided. Services will be provided five days per week in Debarry and Daytona Beach.

The program design includes four phases. The average amount of time to successfully complete is currently at about 16 months, depending upon the client's individual rate of progress. Intensity of service is highest in the earlier phases and lessens as clients successfully complete lower phases. Services include: individual and group therapy sessions; clinical assessments; court appearances; random urinalysis; sober support group attendance (like Alcoholics Anonymous, Smart Recovery, etc.); and probation office visits. Later phases require clients to begin paying restitution, fines, fees, and other costs associated with social responsibilities. In later phases participants are to be employed or in school full time, have a certain amount of "clean time," and demonstrate responsible, independent behaviors. Graduates typically have accumulated more than 320 consecutive clean days, met individually with their counselor 20 times, participated in 75 group therapy sessions, attended nearly 160 sober support group meetings, and have appeared before the drug court judge 20 times.

JAG funds will help clients become citizens who are employable and productive, stop the cycle of addiction in the family, and improve the community by developing responsible, drug free adults. This project will reduce costs to the county as we have a proven track record to reduce recidivism. Volusia County Adult Drug Court has a record of 75% of clients not obtaining any new felony charges within 2 years of completing the program. In addition, clients in the Volusia County Adult Drug Court Program are becoming productive citizens even before completing the program. Goals for participants include 85% of all eligible clients are employed, 0 obtain any new legal charges while in the program, and that 100% are monitored at least 2x each week for substance use.

SMA is currently subcontracted with Volusia County to provide Drug Court treatment services, so if the funding is awarded, there will be no lapse or start up time required in the provision of services. SMA will begin providing services according to this timeline:

October 2023

Begin program sessions (evaluations, individuals and groups)  
 (This is a continuation program, so staff are already hired and trained)

November 2023-September 2024

Continue program sessions

January 2024

Complete JAG Quarterly report

April 2024

Complete JAG Quarterly report

July 2024

Complete JAG Quarterly report

September 2024

Complete final program sessions

October 2024

Complete final JAG report

**Collaboration:**

Drug Courts cannot exist without a strong collaborative effort. Volusia Drug Court has been and continues to be supported by a team which consists of the State Attorney's Office, the Judiciary, Court Administration, Public Defender's office, Law Enforcement, and FDOC Probation. After being referred by his/her attorney, a potential client is screened by the court coordinator and a treatment counselor to determine if they meet eligibility requirements. The offender then attends a Drug Court hearing and indicates to the Judge his/her intention to enter the drug court program. Immediately thereafter, the client is seen by a counselor for a bio-psychosocial assessment and begins therapeutic services. The client is then monitored throughout Drug Court by court supervision officers and probation. This entire team meets weekly to review progress for all Drug Court participants. This process works because all of the associated agencies have provided staff to be part of the Drug Court team.

In addition, outpatient treatment counselors work closely with existing services within the community. If a Drug Court client is in need of a higher level of care, they are referred to one of many local residential substance abuse treatment facilities such as Deland Men's Residential Treatment, Phoenix House, or WARM. The team also works with local recovery residences and shelters such as The Neighborhood Center, Solutions by the Sea, Family Renew Community, Palmetto House, Henrietta House, and Avenues 12 to ensure that clients are living in sober environments to maximize their potential to remain abstinent. The sober environments provide regular feedback to the Drug Court team regarding the clients living in their homes/facilities. Some clients are referred to other treatment programs, including The House Next Door, for specific family sessions or grief work. Furthermore, Drug Court clients are required to perform community service hours throughout their time in the program, and these hours are done at local non-profit agencies within the community.

such as White Chapel Thrift Store and Secret Attic Thrift Store, places that have expressed willingness to have the Drug Court clients on their premises and will report the hours back to the Drug Court team for accountability purposes.

No other local, state, or federal funds will be leveraged for this program at this time.

### **Performance Measures and Goals:**

1. How many persons will your project serve? At least 40 persons
2. How many persons did you serve in the past? In fiscal year 21/22, we have served 75 persons so far
3. What services will you provide? SMA will provide assessments, individual and group sessions
4. Where will the services be provided? Debary (356 Englenook Dr., Debary) and Daytona Beach (702 S. Ridgewood Ave, Daytona Beach) SMA offices
5. How will you measure success? Success is measured by participants being placed on A-Team at each court hearing. This is a special designation recognizing participants for meeting all requirements of the program such as attending all required treatment, remaining drug free, finding and keeping employment, paying restitution, and not having any additional legal charges. Success is also defined by successful completion of the program.
6. Please define "success." For JAG funded Drug Court participants, success is defined by becoming active members in the community, productive family members, employable, drug free, and no further involvement in the legal system.
7. How will the success of your program be monitored? Success will be monitored by ensuring that at least 40 clients are served and that 80% of clients are on the A Team each month. It is also expected that 25 clients successfully complete the program.
8. How will you measure progress? Progress will be monitored individually through the use of individual client treatment plans with measurable objectives. These plans are reviewed every 90 days and updated with client progress.
9. How will you measure outcomes? These goals will be measured through the use of Criminal Case Management System (CCMS) and SMA's electronic medical records, which allows for the creation of reports that provide outcome data as requested.
10. If you previously received JAG funding, please include a brief summary of your past year's accomplishments. In fiscal year 21/22, the Drug Court Counselors provided treatment to 75 clients with substance use problems and felony charges in SMA treatment offices in Debary and Daytona Beach. An average of 84% of clients were on the A-Team each month. 100% of Drug Court clients are tested for substance use multiple times per week. Over the course of the year, less than 10% of clients tested positive for substances. As of August 2022, 97% of all clients in phases 2-4 of the program were employed. In 2021, SMA Drug Court Counselors completed 71 Assessments, 856 Individual Sessions, and 815 Group Counseling Sessions with Drug Court clients. This is especially notable due to the devastation that COVID-19 brought to Volusia County. SMA Counselors transitioned very quickly to virtual platforms for counseling to ensure that clients would not lose the service but would still be safe from infection. This occurred at a time that even the court system stopped providing services, so it was the SMA Drug Court



Counselors that were the only lifeline to many clients during this time.

### **Purpose Areas:**

The Volusia County Drug Court project falls into the Federal Purpose Area of Drug Treatment and Enforcement Programs. JAG funds will pay for treatment services and the unit costs of these services will include the continuation of 1 counselor FTE position. In fiscal year 22/23, the counselors will plan, implement, and coordinate the activities and services constituting the clinical care of up to 40 drug court clients over the course of the year. The counselors will provide at least 40 assessments, 477 individual and 538 group therapy sessions. The counselors are trained in and utilize Truthought, Living in Balance, Seeking Safety, and Motivational Interviewing, all evidence based therapy programs on a scheduled basis.

Of the 40 proposed clients that will be served through this funding, it is anticipated that 25 will successfully complete the program during this fiscal year. As the program currently averages about 16 months to complete, it is anticipated that additional clients will successfully complete the program but not within this fiscal year. Over time it is anticipated that 90% of clients will successfully complete the program (36 out of 40). Program participants will follow the rules of the program as evidence by an average of at least 80% of the participants being on A-team each month. This is a special designation recognizing participants for meeting all requirements of the program such as attending all required treatment, remaining drug free, finding and keeping employment, paying restitution, and not having any additional legal charges.

These goals will be accomplished through providing intensive cognitive behavior therapy in individual and group settings as well as the process of incentives and sanctions that are practiced and accepted as a means of creating and sustaining behavioral change within drug courts. For example, a client meeting all requirements may earn special privileges for an overnight pass outside of the county while a client that is missing treatment appointments may have to complete additional treatment assignments. All clients are aware when they enter drug court of the legal benefits for successfully completing, often including legal charges being dropped. These goals will be measured through the use of Criminal Case Management System (CCMS) and SMA's electronic medical records, which allows for the creation of reports that provide outcome data as requested. Court is held weekly with all team members present, including the Drug Court Judge. Client progress is reviewed and if there is concern that a client is not making adequate progress, the team works together to update the plan and find appropriate incentives and sanctions to motivate the client to improve.

**SMA Healthcare**  
**FY2023 JAG Budget Narrative**

FY 2022/23 JAGC Application

<b>1 Total JAGC Project Cost</b>	<b>\$</b>	<b>104,000</b>
----------------------------------	-----------	----------------

**2 Type of Service: Assessment**

**Number of Units:** 40

**Unit Cost** \$ 177.62

**Total Cost/Service:** \$ 7,105

**Definition of the unit of service:** Screening or biopsychosocial evaluation for the purpose of determining if client is appropriate for treatment or to determine treatment needs. An assessment is a 2 hour one-on-one with client. 1 Unit = 1 Assessment

**Type of Service: Individual Counseling Session**

**Number of Units:** 477

**Unit Cost** \$ 95.50

**Total Cost/Service:** \$ 45,535

**Definition of the unit of service:** One-on-one or family sessions in person or via telehealth with therapist for the purpose of behavioral change. 1 Unit = 1 Hour (Hours can be divided into partial units)

**Type of Service: Group Counseling Session**

**Number of Units:** 538

**Unit Cost** \$ 95.50

**Total Cost/Service:** \$ 51,360

**Definition of the unit of service:** Sessions with three or more drug court clients for the purpose of behavioral change. 1 Unit = 1 Hour (Hours can be divided into partial units)

**SMA Healthcare**  
**FY2023 JAG Budget Narrative**

FY 2022/23 JAGC Application

**3 Basis for Unit Cost**

**Expenses are broken out by each service below.** Salaries represent the cost of 1.05 FTEs including 1 Substance Abuse Counselor. Fringe benefits represent 26% of total personnel expense and include FICA, Health/Life, Unemployment and Workers Compensation. Travel is reimbursed @ .535/mile. Non-program specific operating expenses such as occupancy, insurance, and equipment lease are allocated agency-wide by program based on location and/or FTE distribution. Administration is calculated @ 10% direct cost.

<b>Assessment</b>	<b>Amount</b>	<b>\$</b>	<b>7,105</b>
Salaries	\$ 4,505		
Fringe Benefits	\$ 1,163		
Occupancy	\$ 164		
Travel	\$ 180		
Lab Expense	\$ 20		
Office Supplies	\$ 8		
Communications	\$ 55		
Printing	\$ 2		
Licenses/Software Support	\$ 90		
Insurance	\$ 205		
Equipment Lease	\$ 41		
Equipment	\$ 14		
Employee Relations	\$ 7		
Interest & Taxes	\$ 3		
Administration	\$ 646		
<b>Individual Counseling Session</b>		<b>\$</b>	<b>45,535</b>
Salaries	\$ 28,875		
Fringe Benefits	\$ 7,457		
Occupancy	\$ 1,052		
Travel	\$ 1,156		
Lab Expense	\$ 131		
Office Supplies	\$ 54		
Communications	\$ 350		
Printing	\$ 16		
Licenses/Software Support	\$ 575		
Insurance	\$ 1,314		
Equipment Lease	\$ 263		
Equipment	\$ 88		
Employee Relations	\$ 46		
Interest & Taxes	\$ 19		
Administration	\$ 4,140		
<b>Group Counseling Session</b>		<b>\$</b>	<b>51,360</b>
Salaries	\$ 32,569		
Fringe Benefits	\$ 8,411		
Occupancy	\$ 1,187		
Travel	\$ 1,304		
Lab Expense	\$ 148		
Office Supplies	\$ 61		
Communications	\$ 395		
Printing	\$ 18		
Licenses/Software Support	\$ 648		
Insurance	\$ 1,482		
Equipment Lease	\$ 296		
Equipment	\$ 99		
Employee Relations	\$ 52		
Interest & Taxes	\$ 22		
Administration	\$ 4,669		
<b>Total</b>		<b>\$</b>	<b>104,000</b>

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

Volusia County Staff Member Name: Antoinette Cannon

Name of Agency: SMA Healthcare

Project Title: Adult Drug Court Counselors

Total Possible Score: 45 Points

Application Score: 43

Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

### Definitions of Rating Categories-

**Score = 5:**

**Exceptional** - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

**Score = 3:**

**Good** - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

**Score = 1:**

**Poor** - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

**Comments:** Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

### Agency Administrative Capacity

**Regulatory Information:** Was the following information included with the application:

IRS 990 Form

Facility and staff licenses

Corporate registration numbers

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

**Regulatory Information:** The monitoring report was submitted and acceptable

Maximum points available: 5

Points awarded: 3

Comments: SMA's Lutheran Services of Florida (LSF) monitoring report included a summary of items requiring improvement for compliance. Some items did cause the agency to need a corrective action plan or technical assistance.

**Agency Organization:** Does the agency have the following policies and procedures in place:

Agency policies and procedures manual

Travel policies

Purchasing procedures

Pay plan or written policy leave

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

**Civil Rights compliance:**

EEOP Short form

Policies and procedures for filing discrimination complaints

Does the agency have any findings of discrimination filed by a state/federal agency

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

**Financial Management:** The agency has written financial policies and procedures

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

**Financial Management:** The agency has an independent annual audit.

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

**Financial Management:** The agency has the capacity to comply with all JAG financial and administrative requirements set forth in the Standard Conditions and Financial Guide

Maximum points available: 10

Points awarded: 10

Comments: \_\_\_\_\_

**Financial Management:** The agency's account system is set up according to the accepted principles of accounting and is able to track JAG funds separately.

Maximum points available: 5

Points awarded: 5

Comments: \_\_\_\_\_

Total Points: 43

## **FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet**

### **Additional Comments:**

JAG FY 22/23 applications were due on September 9, 2022 at noon. SMA Healthcare submitted an application on September 9, 2022.

The supplemental documents including the agencies most current 990 form, monitoring report, agencies licensure, and additional required forms has been provided by agency. Staff has reviewed the supplemental documents to ensure that they meet program requirements. Copies of supplemental documents are available upon request.

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

Name of Board Member: \_\_\_\_\_

Name of Agency: SMA Healthcare

Project Title: Adult Drug Court Counselors

Total Possible Score: 140 Points

Application Score: \_\_\_\_\_

Please score the application based on the sections below. Scoring of these sections is subjective. A score of 0 will be the lowest score possible for each section and will indicate that the applicant did not answer the question. The highest score possible for each section and will indicate that the applicant's answer was exceptional and complete in every detail provided.

### Definitions of Rating Categories-

**Score = 5:**

**Exceptional** - The proposal exceeds all technical specifications and requirements for all program components. The proposal is innovative, comprehensive, and complete in every detail.

**Score = 3:**

**Good** - The proposal meets all technical specifications and requirements for all program components. The proposal is comprehensive and complete in every detail.

**Score = 1:**

**Poor** - The proposal does not meet all technical specifications and requirements for all program components, or it does not provide essential information to substantiate the grant applicant's ability to provide the service.

**Comments:** Are discretionary, but may offer guidance to the Community Assistance Division, current or future provider(s) and/or council/board members.



**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Section A: Abstract

The abstract clearly summarized the proposed project.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The abstract included a description of the problem, target area/population, goals and objectives, project strategy including evidence based practices, partnerships, and anticipated outcome(s).

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section A Total Points: \_\_\_\_\_

## FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet

### Section B: Problem Identification and Need for Service

**Problem Description:** The application clearly describes the problem as it relates to the project for which funding is being sought. Was the reviewer given enough information to clearly understand the problem?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**Problem Significance:**

The application describes why the problem is significant, who is affected by the problem (target population), and why it is important that the project address the problem at this time.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**Needs Assessment:** The application identifies the current scope of the problem and supports the problem statement using current quantitative and descriptive data that relates to the specific target population/geographic area(s) and problem.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**Need for Service:** Did the application clearly describe the target population? Was the identified need for service supported with current qualitative and quantitative data?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**For JAG Continuation Grants Only:** Did the applicant provide a brief summary of last year's accomplishments in meeting their proposed goals?

Maximum points available: 5

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section B Total Points: \_\_\_\_\_

## **FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet**

### Section C: Project Summary/Solution (Scope of Work)

The application provides a detailed description of how the proposed project will address the problem statement with JAGC funding.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application clearly describes what the proposed project will accomplish during the fiscal year.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application explains who will receive services and how the participants are involved with the criminal justice system.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application clearly describes the service(s) and number of units to be provided.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application clearly describes how many participants will be served.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

The application clearly describes how many participants will be successful.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application clearly describes who will provide the services.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application described how the delivery of services will be provided.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section C Total Points: \_\_\_\_\_

## **FY 2022/23 JAG Countywide Evaluation Elements and Score Sheet**

### **Section D: Collaboration**

Did the application describe the agency's collaboration with other agencies or partners? Did the application also describe what other agencies will participate in the project and the services the partners will provide to help the project succeed?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Did the application describe proposed or past collaborations with other agencies that will help to address the needs/problems and serve the target population?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application describes how the project will link with existing services within the community/neighborhood.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The application describes the interaction the project will have with the targeted population/ community.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Did the application describe if the proposed program will leverage other local, state, or federal funds; and did it state what funding sources were leveraged?

Maximum points available: 5

Points awarded: \_\_\_\_\_

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Comments: \_\_\_\_\_

Section D Total Points: \_\_\_\_\_

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Section E: Performance Measures and Goals

The application included one (1) federal purpose area.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The narrative section clearly described the project's proposed goals and measurable outcomes.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

The narrative section describes the proposed plan to ensure that the outcomes are met.

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section E Total Points: \_\_\_\_\_



**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Section F: Project Budget Narrative for Contacted Services

Did the application include a total budget for contracted services outlining how JAGC funds will be used to implement the project?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Did the budget include the type of service to be provided, number of units, the unit cost of each service, and the total cost for each service?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Was each unit of service defined?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Did the budget include the basis for unit costs for each service?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Were expenses such as salaries and benefits, postage, office supplies, copy supplies, travel, training, phone, workshops, and seminars pertaining to the project clearly and accurately listed?

Maximum points available: 5

Points awarded: \_\_\_\_\_

Comments: \_\_\_\_\_

Section F Total Points: \_\_\_\_\_

**FY 2022/23 JAG Countywide  
Evaluation Elements and Score Sheet**

Possible Score: 140

**Total Score:** \_\_\_\_\_

# **CHILDREN AND FAMILIES ADVISORY BOARD ANNUAL REPORT 2022**

## **Board Members**

Dr. Mary Bruno, Chair  
Charles Puckett, Vice-Chair  
Carrie Baird  
Georgann Carnicella  
Blanca Maldonado  
Charles Moskowitz  
Shawnerie Langford  
Jessica Deese  
Derrick Collins

## **Staff**

Carmen Hall, Community Assistance Director  
Corry Brown, Community Services Operations Manager  
Andrea Kerr, Assistant County Attorney  
Antoinette Cannon, Grants Planner

## **OVERALL MISSION STATEMENT**

The mission of the Children and Families Advisory Board (CFAB) is to promote healthy children and develop strong families who contribute to their communities.

The Board meets at least quarterly, consists of up to nine members appointed by the County Council, and is responsible for:

- Assessing and evaluating children and community needs;
- Developing strategies to meet these needs;
- Establishing program outcomes;
- Monitoring program compliance;
- Advertising funding availability;
- Recommending appropriations for various programs servicing children and families;
- Provide advice and recommendations to the County Council on children and family matters.

## **2022 ACHIEVEMENTS**

### **#1. Assess and evaluate children and community needs**

The Children and Families Advisory Board completed a needs re-assessment in 2020 that resulted in the approval of five new Request for Statement of Qualifications (RSQ) service categories. Service categories have remained the same to include the following:

- Services for Persons with Disabilities
- Services for Seniors
- Youth Development Services
- Basic Needs Services
- Family Support and Services

## **#2. Develop strategies to meet these needs**

On June 14, 2022, CFAB board members reviewed a summary of lead agency reports and surveys for the Request for Statement of Qualifications (RSQ) awarded agencies. No changes to the risk factors scope of work or service category budgets were made by the board for FY 2022/23 contract negotiations.

Volusia County Council approved the second of four one-year renewals for the five awarded agencies on September 20, 2022.

## **#3. Establishing program outcomes**

The board reviewed program outcomes and goals based upon the need for services identified for the RSQ program. In 2022, there were no major changes identified that needed to be implemented.

## **#4. Monitoring program compliance**

A monitoring tool is used to monitor agencies for compliance in the following five areas:

- Administration
- Regulatory compliance
- Internal control/Financial management
- Staffing/Personnel
- Program Implementation

Agencies are typically monitored on an annual basis and if problems are identified, technical assistance is provided to the agency to correct the deficiency. In person monitoring's were not conducted this year due to the ongoing Coronavirus pandemic as precautions were put in place to help prevent further spread of the virus. Desk audits were performed for each agency during the review of their monthly reporting. On-site monitoring's are planned to resume in FY 2022/23.

## **#5. Advertising funding availability**

Contingency Funds were made available for programs falling outside the scope of the prioritized service categories and funding for the sickle cell services special contract. Advertisements for the funds were distributed through the Volusia County website, emails, mailing lists, and One Voice for Volusia.

## **#6. Recommending appropriations for various programs servicing children and families**

**Contract:** The board recommended lead agency contract renewals in all five service categories that were identified as priorities in the amount of \$1,747,115.

**Special contracts:** The board recommended that \$234,385 be allocated towards two special contracts for Affordable Quality Childcare and sickle cell services.

**Contingency funding:** Generally, funds are set aside for contingency funding for agencies that provide unique services that do not fit within the scope of the Request for Statement of Qualifications and special contracts issued by the county. The Children and

Families Advisory Board allocated \$79,567 to be used for three agencies toward these unique services in FY 2022/23. The board also reviewed and recommended funding for six agencies for upcoming FY 2022/23.

**Summer camp:** The board recommended allocating \$349,405 for summer camp scholarships. A recommendation was made to Volusia County Council to approve sixteen organizations to serve as providers for the summer camp scholarship program based on the review done by CFAB. Funding was used to provide summer camp scholarships to 770 children at 54 sites. Approximately \$268,000 was spent on scholarships and \$81,000 was unused from the total budget.

County Council approved the CFAB recommendations on September 20, 2022 which allocated \$349,405 to summer camp scholarships.

**Justice Assistance Grant (JAG):** The board recommended that anticipated funds in the amount of \$129,365 be allocated towards two agencies SMA Healthcare and the House Next Door for FY 2021/22. Due to an increase in Volusia County's allocation, excess funds were divided evenly between both agencies as recommended by the board.

**#7. Provide advice and recommendations to the County Council on children and families matters.**

The board continues to implement the request for statement of qualifications process and make their funding recommendations based upon the five service categories identified and approved by the county council as priorities. The board also continues to provide funding recommendations for contingency funding, special contracts, the summer camp scholarship program, and JAG.

**CFAB Funding Summary**

<b>Category</b>	<b>FY 21/22 Funding</b>	<b>FY 21/22 Expenditures</b>	<b>Unexpended Funds</b>
RSQ – Easterseals - Services for Persons with Disabilities	\$197,065	\$195,120	\$1,945
RSQ - Council on Aging - Services for Seniors	\$181,270	\$181,270	\$0
RSQ - Boys and Girls Club - Youth Development Services	\$571,724	\$571,724	\$0
RSQ – VFCCH - Basic Needs Services	\$308,733	\$308,733	\$0
RSQ - Family Support and Services	\$488,323	\$482,125	\$6,198
<b>RSQ Subtotal</b>	<b>\$1,747,115</b>	<b>\$1,738,972</b>	<b>\$8,143</b>
Special Contract – Early Learning Coalition - Affordable Quality Childcare	\$219,385	\$219,385	\$0
Special Contract – Health Department - Sickle Cell Services	\$15,000	\$4,548	\$10,452
<b>CFAB Special Contract Subtotal</b>	<b>\$234,385</b>	<b>\$223,933</b>	<b>\$10,452</b>
Contingency – Easterseals	\$27,284	\$27,284	\$0
Contingency – Junior League of Daytona Beach	\$5,000	\$5,000	\$0
Contingency – Volusia Literacy Council	\$47,283	\$47,283	\$0
<b>Contingency Funding Subtotal</b>	<b>\$79,567</b>	<b>\$79,567</b>	<b>\$0</b>
Summer Camp Scholarship Funding	\$349,405	\$268,428	\$80,977
<b>CFAB Funding Grand Total</b>	<b>\$2,410,472</b>	<b>\$2,310,900</b>	<b>\$99,572</b>

**Other Funding Recommended by CFAB**

<b>Category</b>	<b>Program Year 20/21 Funding</b>	<b>Program Year 20/21 Expenditures</b>	<b>Unexpended Funds</b>
JAG – SMA- Adult Drug Court Program	\$100,782	\$59,960	\$40,822
JAG – House Next Door- Success by Design	\$28,583	\$11,163	\$17,420
<b>20/21 JAG Funding Total</b>	<b>\$129,365</b>	<b>\$71,123</b>	<b>\$58,242</b>



# Summer Camp Scholarship Program 2022 Final Report

1/4/2023

**Prepared for:**

Children and Families Advisory Board

**Prepared by:**

County of Volusia

Community Assistance Division

Housing and Grants

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## Section 1 – 2022 Program Overview

The 2022 summer camp scholarship program provided funding for 770 local children to attend summer camp. Vouchers were provided for children to attend summer camp from June 13, 2022-August 5, 2022. The following tables and narrative will provide a general overview of the program accomplishments, characteristics of applicants and agency performance.

### A. Applications

The following table gives an overview of the status of applications received and processed during the summer camp scholarship program.

Application Status	Applicants
Total Served	770
Total number of incomplete applications	172
Total Denied	212
Total Withdrawn	12
Total Vouchers Issued	985
Unused Vouchers	215
Total number of applications received	1,381

Table 1

The following table provides an explanation of why recipients were denied during this year's summer camp scholarship program.

Reason for Denial	Applicants
Over Income	54
Over/Under Grade level	93
Over/Under Age Limit	46
Non-Resident	19
Total	212

Table 2

B. Fees Charged by Providers

Agency	Weekly Fee	Registration Fee
<b>Victory Global Academy</b>	\$75.00	\$25.00
<b>Salvation Army of West Volusia</b>	\$80.00	\$40.00
<b>New Horizon's Youth Academy</b>	\$85.00	\$25.00
<b>Florida United Methodist Church</b>	\$85.00	\$45.00
<b>Easter Seals of NE Central Florida</b>	\$115.00	\$50.00
<b>DME Sports Academy</b>	\$125.00	\$25.00
<b>City of New Smyrna Beach- Rate can be discounted to \$60 for residents</b>	\$65.00	\$25.00
<b>City of Ormond Beach - Rate can be discounted to \$76 for residents</b>	\$114.00	\$0.00
<b>YMCA: Volusia Flagler Family- Rate can be discounted to \$95 for members</b>	\$115.00	\$50.00
<b>Temple Learning Center</b>	\$90.00	\$15.00
<b>Volusia County Parks, Recreation and Culture</b>	\$80.00	\$20.00
<b>Boys and Girls Club of Volusia/Flagler Counties</b>	\$65.00	\$20.00
<b>Reign Homeschooling Academy</b>	\$90.00	\$40.00
<b>Mt. Calvary Academy</b>	\$65.00	\$40.00
<b>Volusia County Schools - Rate can be discounted to \$75 for multiple siblings</b>	\$80.00	\$15.00
<b>City of Daytona Beach</b>	\$30.00	\$0.00

Table 3

Providers Serving Primarily Special Needs	Weekly Fee	Registration Fee
<b>Chase Academy</b>	\$90.00- \$130	\$40.00
<b>City of Ormond Beach (T-Rec)- Rate can be discounted to \$45 for residents</b>	\$67.50	\$0.00

Table 4

### C. Agency Performance

The following tables illustrate the performance of each approved summer camp provider. The tables show the difference between 2021 vs. 2022 agencies total scholarship expenditures. Several agencies were not able to meet or exceed previous year's total expenditures. 68% of all vouchers that were used during summer camp scholarship program 2022 were paid to private funders.

Agency	2021 Expenditures	2022 Expenditures
<b>Victory Global Academy</b>	\$8,280	\$7,505
<b>Salvation Army of West Volusia</b>	\$2,805	\$2,690
<b>New Horizon's Youth Academy</b>	\$3,855	\$1,598
<b>Florida United Methodist Church</b>	\$1,905	\$4,825
<b>Easter Seals of NE Central Florida</b>	\$0	\$0
<b>DME Sports Academy</b>	\$1,950	\$2,365
<b>City of New Smyrna Beach</b>	\$11,265	\$11,570
<b>City of Ormond Beach</b>	\$1,080	\$880
<b>YMCA: Volusia Flagler Family</b>	\$7,065	\$9,595
<b>Temple Learning Center</b>	\$6,630	\$2,015
<b>Volusia County Parks, Recreation and Culture</b>	\$67,215	\$103,300
<b>Boys and Girls Club of Volusia/Flagler Counties</b>	\$47,400	\$63,970
<b>Reign Homeschooling Academy</b>	\$8,925	\$6,480
<b>Mt. Calvary Academy</b>	\$6,090	\$4,445
<b>Volusia County Schools</b>	\$32,415	\$33,445
<b>City of Daytona Beach</b>	\$5,370	\$11,751
<b>Total</b>	<b>\$212,250</b>	<b>\$266,434</b>

Table 5

Agency	2021 Expenditures	2022 Expenditures
<b>Chase Academy</b>	\$1,530	\$1,995
<b>City of Ormond Beach (T-Rec)</b>	\$0.00	\$0.00
<b>Total</b>	<b>\$1,530</b>	<b>\$1,995</b>

Table 6

Provider Type	Vouchers
<b>Private Provider</b>	524
<b>Parks &amp; Recreation</b>	246

Table 7

#### D. Geographic Areas Served

The following tables illustrate the location of where applications were received as well as the number of children served by quadrant and cities. The data is based on where the family lives, not where the camp they attended or applied for was located. The applicants could be unserved for any of the following reasons; ineligible, denied, waitlist, or chose not to use scholarship. Staff received several applications from residents that lived outside of Volusia County.

Location of Child Applying for Scholarship	Not Served	Served	Grand Total
<b>Northeast (40% of applicants)</b>	<b>252</b>	<b>302</b>	<b>554</b>
Daytona Beach	475	163	312
Daytona Beach Shores	0	0	0
Holly Hill	20	37	57
Ormond Beach	35	30	65
Port Orange	23	51	74
South Daytona	25	21	46
<b>Northwest (16% of applicants)</b>	<b>98</b>	<b>129</b>	<b>227</b>
Astor	2	0	2
DeLand	84	109	193
DeLeon Springs	7	10	17
Pierson	5	9	14
Seville	0	1	1
<b>Southeast (15% of applicants)</b>	<b>79</b>	<b>124</b>	<b>203</b>
Edgewater	35	72	107
New Smyrna Beach	38	47	85
Oak Hill	6	5	11
<b>Southwest (27% of applicants)</b>	<b>162</b>	<b>215</b>	<b>377</b>
DeBary	7	8	15
Deltona	116	139	255
Enterprise	0	0	0
Lake Helen	4	28	32
Orange City	35	39	74
Cassadaga	0	1	1
Osteen	0	0	0
<b>Other (2% of applicants)</b>	<b>20</b>	<b>0</b>	<b>20</b>

Table 8

## Section 2 – Summary of Changes Implemented by CFAB for 2022

### A. CFAB Program Implementation Recommendations

The board made a recommendation to modify the eligibility criteria to require providers to have one year of experience working on a summer camp or similar services. In previous years, agencies were only required to have one year of summer camp experience. This change was implemented successfully and added to the summer camp criteria.

For future summer camp provider applications, the board recommended that the application requires providers to explain in detail their emergency and employee training plans. This requirement has been added to the summer camp provider application checklist and two additional questions have been added to section one of the summer camp provider application. The board also recommended that Community Assistance staff include the DCF child to staff ratio on the provider application. Staff has implemented the recommended change within the provider application by adding DCF ratios to the first question of section two.

## Section 3 – Proposed Changes for 2023

### A. Summer Camp Scholarship Voucher Rate

During 2022 summer camp scholarship program, the original weekly payment rate was \$60/40. The rate was increased to \$75/\$55 due to Parks, Recreation, and Culture increasing their summer camp rate to \$80. Staff is recommending that the scholarship rate be increased to \$80 for all eligible applicants unless the camp they attend charges a weekly rate lower than \$80. The increase will simplify the scholarship process and will help to ensure that available funds are expended.

### B. Scholarship Applicant Eligibility Criteria

During the 2022 program year, 60 applicants met the age requirement but were determined ineligible because they were entering a grade level higher than 6<sup>th</sup> grade. Staff is recommending that the grade maximum be removed from the eligibility criteria to allow children that are in higher grades to utilize scholarships if they are 12 or younger. No change is recommended to the age or grade minimum.

### C. Program Attendance Requirement Updates

In prior years, a voucher could be terminated if a participant missed three consecutive days of camp in one week and the County did not have to provide reimbursement if a participant did not attend camp at all during a week or missed three consecutive days. Staff is recommending that scholarships be terminated if three or more consecutive days of camp are missed on two occurrences that are not pre-approved by the camp provider.

### D. Length of Summer Camp Scholarships

Staff is recommending that the 2023 summer camp scholarship program run for the entire length of the Volusia County summer break. It is estimated that this timeframe will be from June 5<sup>th</sup> – August 11<sup>th</sup>, ten weeks total. Camp providers are required to identify their dates of service in their application. Previously the scholarship program dates were consistent with the Volusia County Parks, Recreation, and Culture camp dates, which is usually seven or eight weeks. The summer camp operation dates are subject to change once Volusia County Public Schools calendar for 2023 is released.

Camps provided outside of the summer break would not be eligible for reimbursement. Some camps are closed for the week of July 4<sup>th</sup>, staff recommends requiring that camps are no less than six weeks long. Length of camp and hour requirements have been waived for camps serving primarily special needs in the past.

## Section 4 – Summary of Proposed Requirements for 2023

### A. Proposed voucher rate:

#### 1. Weekly rate- \$80

- a. If provider weekly rate is less than \$80, the full rate will be paid

### B. To be eligible, providers must:

1. Operate a camp that is a minimum of six weeks long during Volusia County Schools summer break (estimated to be June 7<sup>th</sup>- August 11<sup>th</sup>)
  - a. Number of weeks requirement waived for special needs
2. Provide fire inspection reports for all camp locations
3. Provide background check verifications for staff
4. Attend a mandatory application workshop
5. Provide clear registration instructions and rates to be distributed to scholarship eligible families
6. Submit one original signed application and ten copies
7. Have one year of experience with a summer camp program or similar services
8. Have the ability to fund the summer camp prior to receiving reimbursement
9. Have the ability to submit vouchers for every child receiving a scholarship
10. Have the ability to submit week one voucher no less than one week prior to first week of scholarship terms
11. Have the ability to attend an approved provider workshop
12. Have the ability to fully execute an agreement with Community Assistance
13. Have the ability to submit complete weekly attendance sheets electronically

### C. To be eligible, scholarship applicants must:

1. Live in Volusia County
2. Be enrolled in (entering into) first grade or higher
  - a. First through 12th grade for special needs
3. Be 5-12 years of age
  - a. Age limit of 17 special needs
4. Provide the child's recent report card, proof of family size, and proof of income
5. Meet income eligibility requirements
6. If offered a scholarship voucher:
  - a. Register for camp with an approved provider no later than the date that the voucher expires, as clearly noted on the received voucher letter
  - b. Once registered, a scholarship cannot be transferred to a different provider
7. Attend camp regularly:
  - a. Absences of three or more consecutive days on two occurrences will be cause for termination from the program if not pre-approved by the summer camp provider



**2023 SUMMER CAMP  
SERVICE PROVIDER  
APPLICATION FOR  
FUNDING**



# 2023 Summer Camp Service Provider Application for Funding

**Applications will not be accepted or considered for funding if the application is incomplete or does not include the required information listed below.**

## **Application Checklist**

- ☐ Applications with required supporting documents may be submitted:
- Electronically (.pdf) with digital signatures and supporting materials emailed to [acannon@volusia.org](mailto:acannon@volusia.org) on or before Wednesday, February 1, 2023 by 10:00 a.m.
- OR**
- Electronically (.pdf) without signatures **and** a scanned copy of the signed application and supporting materials emailed to [acannon@volusia.org](mailto:acannon@volusia.org) on or before Wednesday, February 1, 2023 by 10:00 a.m.

A copy of the signed application and supporting documents can also be submitted in person or by mail to Antoinette Cannon at 121 West Rich Avenue, Deland, FL 32720.

**The application is needed in an electronic format to meet ADA requirements.**

- ☐ Current fire inspection report for each camp location must be provided with your application. If report notes deficiencies, proof of correction must be provided prior to entering into an agreement with Community Assistance.
- ☐ Proof of Liability Insurance with the County of Volusia listed, as additional insured must be provided prior to entering into an agreement with Community Assistance.
- ☐ Current IRS W-9 form.

# 2023 Summer Camp Service Provider Application for Funding

**Legal Name of Organization**

**(Name on W9):**

**Name of Camp**

**(If different than above):**

**Mailing Address:**

**Telephone:**

**Fax:**

**Email:**

**Executive Director:**

**Contact Person:**

**Contact Person's Telephone:**

**Contact**

**Person's Email:**

**Backup Contact Person:**

**Backup Contact Person's**

**Telephone:**

**Backup Contact**

**Person's Email:**

## **Background Check:**

All employees of this agency working near children have undergone a level 2 background screening through the Florida Department of Law Enforcement (FDLE) for child abuse involvement. A level 2 background screen includes a fingerprint check of state and federal criminal history information conducted through FDLE and the Federal Bureau of Investigation. Records of this action are on file with the agency. A list of summer camp staff will be provided by start of camp.

Yes ☐

No ☐

If any employees have not gone through the screening process, please explain why below:

This agency is in good standing with the County of Volusia and local governments and has not had a contract(s) for service terminated for cause.

Yes ☐

No ☐

## **Certification:**

I certify that the statements herein are true and correct, and are the established policies of my agency, to the best of my knowledge and belief.

\_\_\_\_\_  
**Agency Executive Director**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Agency Board President**

\_\_\_\_\_  
**Date**



# 2023 Summer Camp Service Provider Application for Funding

## 5. Provide the weekly rate and registration fee:

*If your agency offers discounted rates, include a clear description of the discount. Rates submitted in this application will be published as a part of the summer camp scholarship provider list exactly as submitted and approved.*

## 6. Describe your agency's funding procedures:

*This is a reimbursement program; providers will be reimbursed twice during eight (9) week period. The first reimbursement request is to be submitted after week four (4) and the final reimbursement request is to be submitted after camp is over and the final documentation is submitted. Explain how you will pay for staff and camp operations prior to receiving a reimbursement.*

## 7. What procedures will be used to ensure that vouchers are collected, completed, and submitted to Community Assistance? Please provide the name and phone number of the person responsible for this task.

*Vouchers must be returned to the Community Assistance Division office in order for your organization to be credited for serving scholarship recipients.*

## 2023 Summer Camp Service Provider Application for Funding

**8. What procedures will you use to submit your signed reimbursement requests?**

*Original signed reimbursement requests must be submitted to the Community Assistance Division office by mail or hand delivery by the dates in your Memorandum of Understanding.*

**9. Have you complied with the requirement to have Level 2 Background Screenings completed for owners, employees and volunteers of your camp?**

*If you have not yet hired employees, please describe the procedure you will use to ensure the screenings are completed prior to starting camp.*

**10. Please describe your organization's emergency plan.**

*If you currently do not have an emergency plan in place, please describe how your organization will implement an emergency plan.*

## 2023 Summer Camp Service Provider Application for Funding

**11. Please describe your organizations employee training process.**

# 2023 Summer Camp Service Provider Application for Funding

## II. Staff to Child Ratio and Additional Supports.

1. Provide the child to staff ratio: *National quality standards recommend between 1-to-8 and 1-to-15 for children ages 5 – teen. Department of Children and Families recommend 1-to-6 and 1-to-10 for school age children.*

*Include any explanation you feel is necessary.*

2. Provide a list of staffing positions:

*Add pages if needed.*

Title/Position	Number of Staff

3. How will you determine the number of staff needed?

4. What types of training to you offer for your staff? Do you require your staff to have any specific certifications?

*Please Describe.*

# 2023 Summer Camp Service Provider Application for Funding

## III. Planned Activities

### 1. Provide a tentative daily schedule of planned activities:

*For example, 8:00 – 9:00 Arrival time/arts and crafts or 9:00 – 11:00 outside play (weather permitting).*

Time	Description

### 2. Does your agency provide food?

Yes ☐ No ☐

#### i. If yes, what meals are provided daily?

Breakfast ☐ Snack ☐ Lunch ☐

#### ii. Provide a description of meals:

*If meals are provided, please explain the source of provided foods, if meals are not provided, please explain the accommodations made for children to bring their own food.*

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### 3. Does your agency offer field trips during summer camp?

Yes ☐ No ☐

#### i. If yes, please describe the field trips you offered last summer:

--



## 2023 Summer Camp Service Provider Application for Funding

ii. Describe the field trips planned for this summer:

iii. Are there additional charges for the field trips?

Yes ☐ No ☐

iv. Is there an alternate plan for children not participating in the field trips?

Yes ☐ No ☐

*If yes, describe below:*

v. What type of transportation do you use for field trips?

# 2023 Summer Camp Service Provider Application for Funding

## IV. Agency History and Problem Solving Techniques

### 1. Provide a brief summary of the agency's summer camp history and accomplishments.

*How long has the agency provided camp or a similar program? If the agency has not provided a summer camp in the past, please describe the similar program. What age group has been served? Have you had any special achievements, service projects or educational successes?*

### 1. Provide a brief summary of the agency's summer camp scholarship program history:

*If you have participated in the scholarship program in the past, provide a brief summary of your experience, including the number of scholarship children you served last year. If you have not participated in the program before provide an explanation of how you will incorporate the scholarship program into your current program, including the number of children your facility can serve.*

### 2. Provide a brief explanation of any accidents/problems that occurred at your sites during the last summer cycle.

*Include how the problem was resolved. If there were no accidents last year, explain the procedures you have in place for dealing with potential accidents.*

## 2023 Summer Camp Service Provider Application for Funding

3. Due to the ongoing health epidemic and social distancing restrictions, please provide a brief explanation of how you will follow the Center for Disease Control and Prevention (CDC) guidelines.

## 2023 Summer Camp Scholarship Provider Eligibility Criteria

Applicant Name: \_\_\_\_\_

Yes	No	Eligibility Criteria (to be filled out by County staff)
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has attended the mandatory application workshop.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant submitted their application on or before the required deadline.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has provided/agreed to provide current fire inspection(s) for all camp location(s).
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has provided/agreed to provide Proof of Liability Insurance with the County of Volusia listed as additional insured.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has submitted a current W-9 form.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant agrees to comply with the requirement to have Level 2 Background screenings.

CFAB Member: \_\_\_\_\_

Yes	No	Eligibility Criteria (to be filled out by board member)
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has a stated mission.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant will offer camp during the required dates and times as determined by staff.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has a clear procedure for collecting and completing vouchers, including providing the name and contact information of the person responsible for completing the task.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant ensures staff to child ratio established by DCF is met.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has provided an explanation of the different types of training offered and required for employees.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has a schedule of planned activities.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant identifies food service plans/protocols.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant identifies field trip plans/protocols.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has had at least one year of experience working with a summer camp or similar services.
<input type="checkbox"/>	<input type="checkbox"/>	The applicant has provided an explanation of an incident and/or emergency response protocol plan.

Comments:

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## FY 2022/23 CFAB Meeting Schedule

Date/Time	Location	Activity
<del>Thursday, November 10, 2022 at 1:30 p.m.</del> <del>Tuesday, December 13, 2022 at 1:30 p.m.</del> Wednesday, January 4, 2023 at 1:30pm	<del>Daytona Beach Health Department Conference Room 516G 1845 Holsonback Drive, Daytona Beach, FL 32117</del> <del>Emergency Operations Center- Operations Room 3825 Tiger Bay Road, Daytona Beach, FL 32124</del> <del>The Frank T. Bruno, Jr. County Council Chambers Thomas C. Kelly Administration Center 123 W. Indiana Ave. DeLand, FL 32720</del> Emergency Operations Center- Operations Room 3825 Tiger Bay Road, Daytona Beach, FL 32124	Board members will score the Justice Assistance Grant (JAG) applications and make JAG funding recommendations for FY 22/23.  Board members will determine criteria and requirements for summer camp scholarships and providers for 2023.  Board members will also review the 2022 Annual Report.
Tuesday, February 14, 2023 at 1:30 p.m.	Volusia County Lifeguard Headquarters Conference Room A 515 South Atlantic Avenue Daytona Beach, FL 32118	Board members will score summer camp provider applications and provide approved provider recommendations for summer camp 2023.
Tuesday, April 11, 2023 1:30 p.m.	The Frank T. Bruno, Jr. County Council Chambers Thomas C. Kelly Administration Center 123 W. Indiana Ave. DeLand, FL 32720	Board members will review the contingency application, funding criteria and evaluation elements for FY 23/24.  Election of Board Chair and Vice-Chair.
Tuesday, June 13, 2023 at 1:30 p.m.	Volusia County Lifeguard Headquarters Conference Room A 515 South Atlantic Avenue Daytona Beach, FL 32118	Board members will review contingency applications, score and make funding recommendations for FY 23/24.  Board members will provide input on the FY 23/24 RSQ contract renewals.
Tuesday, August 8, 2023 at 1:30 p.m.	The Frank T. Bruno, Jr. County Council Chambers Thomas C. Kelly Administration Center 123 W. Indiana Ave. DeLand, FL 32720	Board members will score the Justice Assistance Grant (JAG) applications and make JAG funding recommendations for FY 23/24.

\*Please keep in mind that additional board meetings may need to be scheduled throughout the year.