



**Minutes
Children and Families Advisory Board
Tuesday, August 8, 2023
Volusia County Historic Courthouse
2nd Floor Training Room
125 W. New York Ave, DeLand**

BOARD MEMBERS

Dr. Mary Bruno, Chair
Charles Puckett, Vice-Chair
Charles Moskowitz
Joseph Hearn
Sara Howeller
Amber Marshall
Derrick Collins

STAFF

Carmen Hall, Community Assistance Director
Maureen Sikora, Assistant County Attorney
Brittany Louis, Housing and Grants
Administration Manager
Eva Colee, Grants Planner
William Mollentze, Grants Coordinator

CALL TO ORDER

Dr. Mary Bruno, Chair, called the meeting to order at 1:30 p.m.

ROLL CALL

William Mollentze, Grants Coordinator, called the roll. Derrick Collins and Charles Moskowitz were not present at the time of roll call. There was a physical quorum.

PUBLIC PARTICIPATION

There was no public comment during the meeting.

APPROVAL OF JUNE 13, 2023 MINUTES

Sarah Howeller made a **MOTION** to approve the minutes from the June 13, 2023 meeting. Joseph Hearn seconded the motion. Discussion of changes were made by board members.

Charles Puckett requested revision of the minutes from the June 13th, 2023 meeting regarding the motion to redistribute \$13,800 in FY 2022/23 contingency award funds from the Children's Home Society to the following organizations: Healthy Start, Early Learning Coalition, Easterseals, and Volusia Literacy Council. Mr. Puckett stated that he did not intend to include Early Learning Coalition in his motion due to a conflict of interest and the vote on the motion should have been 6-0-1 with Charles Puckett abstaining.

Charles Puckett made a **MOTION** to approve the minutes from the June 13, 2023 meeting with the changes discussed. Joseph Hearn seconded the motion. The motion carried unanimously 5-0.

NEW BUSINESS

FY 2023/24 RSQ Contract Negotiations

Chair Bruno gave a brief overview of the item before calling each agency to give a brief presentation regarding their contract negotiations for FY 2023/24.

Joe Sullivan, Executive Director representing the Boys and Girls Club of Volusia Flagler Counties, provided an overview of the programs they implement as the lead agency for the Youth Development Services category. Mr. Sullivan spoke about the mission of the organization and how they focus on academics, building character, and living a healthy lifestyle. Mr. Sullivan explained the requested changes for their FY 2023/24 contract. The board did not have any questions.

DJ Lebo, Chief Executive Officer representing Early Learning Coalition provided an overview of the services and programs implemented under the Family Support and Services category. Ms. Lebo spoke about the agency's plans for swimming lessons for the community and land purchased for additional programs. DJ Lebo explained the changes requested for their FY 2023/24 contract and how they planned to move funds for the upcoming award in order to ensure success amongst their subrecipients.

Chair Bruno asked for clarification regarding the remaining balance for Early Learning Coalition's FY 2022/23 award. DJ Lebo explained that the agency had requested an amendment to move funds between different programs in order to expend all the money by the award end date.

The Co-Executive Directors Eveline Kraljic and Terri Karol with the Director of Programs Heather Haroldson representing the Council on Aging provided an overview of the programs implemented under the Services for Seniors category. They spoke about the agency's goals and how they work to keep those they serve in their home whenever possible. They also spoke about the different community partners they have and what services they bring to the community. There were no questions or discussion by the board following the presentation.

Harry Cole, Executive Director representing Volusia/Flagler Coalition for the Homeless provided an overview of the services and programs they implement under the Basic Needs Services category. Mr. Cole spoke about the community partners the agency works with to provide services and how they have exceeded the goals set at the beginning of the year. Harry Cole also explained the proposed changes to their FY 2023/24 contract.

Dr. Bruno disclosed that she volunteers often with the Coalition for the Homeless and VCAN. Maureen Sikora, Assistant County Attorney, explained that volunteering with an organization would not constitute a conflict of interest.

Melissa Chesley, Chief Financial Officer representing Easterseals Northeast Central Florida provided an overview of the programs implemented under the Services for Persons with Disabilities category. Ms. Chesley spoke about the new programs the organization is implementing within the community. There were no questions or discussions by the board following the presentation.

Sara Howeller made a **MOTION** to accept the proposed changes for the Boys and Girls Club of Volusia and Flagler Counties' FY 2023/24 RSQ contract. Charles Puckett seconded the motion. Joseph Hearn abstained from the vote due to a conflict of interest. The motion carried 4-0-1.

Charles Puckett made a **MOTION** to accept the proposed changes for the Council on Aging of Volusia County's FY 2023/24 RSQ contract. Sara Howeller seconded the motion. The motion

carried unanimously 5-0.

Joseph Hearn made a **MOTION** to accept the proposed changes for The Early Learning Coalition of Flager and Volusia Counties FY 2023/24 RSQ contract. Amber Marshall seconded the motion. Charles Puckett abstained from the vote due to a conflict of interest. The motion carried 4-0-1.

Amber Marshall made a **MOTION** to accept the proposed changes for Easterseals of Northeast Central Florida's FY 2023/24 RSQ contract. Charles Puckett seconded the motion. The motion carried unanimously 5-0.

Charles Puckett made a **MOTION** to accept the proposed changes for Volusia/Flager Coalition for the Homeless' FY 2023/24 RSQ contract. Sara Howeller seconded the motion. The motion carried unanimously 5-0.

Review and Updates of FY 2022/23 Programs

Brittany Louis, Housing and Grants Administration Manager provided an overview of the CFAB budget summary for FY 2022/23. Ms. Louis reviewed each funding category and gave updates as needed.

William Mollentze provided an update on the 2023 Summer Camp Scholarship Program. Mr. Mollentze informed the board that at the time of the meeting, the county had received over 1,000 applications and 729 scholarship vouchers had been issued with 512 of those vouchers currently being utilized.

Eva Colee, Grants Planner, provided an update on the expenditures of the awarded agencies receiving Contingency and RSQ funds for FY 2022/23. Ms. Colee explained that the agencies awarded Contingency funds had received the reallocation of funds from Children's Home Society as discussed at the previous meeting and informed the board that all agencies were on track to expend the full awards.

FY 2023/24 Meeting Schedule

The board discussed the proposed meeting schedule for FY 2023/24. Staff asked for consensus on which proposed November meeting date the board would prefer.

Charles Puckett made a **MOTION** to accept the meeting schedule with Wednesday November 1, 2023 as the next meeting. Amber Marshall seconded the motion. The motion carried unanimously 5-0.

DISCUSSION BY BOARD MEMBERS OF MATTERS NOT ON THE AGENDA

There were no matters discussed by board members not on the agenda.

ITEMS FOR STAFF DISCUSSION

There were no items for staff discussion.

ADJOURNMENT

Charles made a **MOTION** to adjourn the meeting. Amber Marshall seconded the motion. The motion carried unanimously 5-0. The meeting was adjourned at 2:36 p.m.