



County of Volusia

VALUE ADJUSTMENT BOARD

123 West Indiana Avenue, Suite 301

DeLand, Florida 32720

(386) 740-5164

REQUEST TO APPEAR BY TELEPHONE for PETITION HEARING

Petition # _____

Provide your name, address, and phone number. The information provided must match the petition form.

Pursuant to Florida Administrative Code 12D-9.026 and board action; telephonic hearings are reserved for petitioners that have hardship. **This type of request is subject to review and approval of the good cause designee.** This request must be received by the board clerk at least (5) days prior to the hearing date (not including Saturday, Sunday or legal holidays).

Once a decision has been reached, you will be notified, in writing, via the contact preference listed on the petition. If approved, the petitioner is required to contact the VAB Office at the scheduled time of hearing to conduct the hearing by telephone. If denied, the petitioner must attend the hearing in person. Failure to meet these requirements will result in NO-SHOW DENIAL in accordance with F.A.C. Rule 12D-9.021.

1) Provide the hardship concerns below AND attach supporting documentation. If the hardship consists of a hearing in another county, a copy of the alternate hearing notice must be attached to this request.

2) All parties must agree on methods for swearing witnesses, presenting evidence, and placing testimony on record. Procedures for Conducting Hearings are located in F.A.C. Rules 12D-9.024 and 12D-9.025. The rules are the same, regardless if you attend in person or by telephone. **Please sign in agreement.**

3) Provide the name of the person(s) who will appear by telephone. Proper authorization is required.

4) If applicable, list any person(s) who will be present in the hearing room. Proper authorization is required.

Upon receipt, a copy of this request will be provided to the property appraiser's office.