



LAND DEVELOPMENT

REQUEST FOR FINAL INSPECTIONS – SITE PLANS AND SUBDIVISIONS*

Email this completed form to: landdevelopment@volusia.org
or hand deliver to Land Development, County Administration Building
123 W. Indiana Avenue, Room 202, DeLand, FL, 32720.

*This application is an inspection request for horizontal site work only, such as parking lots, drainage retention ponds, landscaping, etc. For inspections associated with a building permit or stand-alone permits such as tree removal, dune walkover, or driveway permits, refer to your development order/permit for the associated inspection information.

PROJECT NAME: _____ REFERENCE NUMBER: _____

APPLICANT NAME AND AFFILIATION WITH PROJECT: _____

EMAIL: _____ PHONE: _____

IS THIS A RE-INSPECTION? (RE-INSPECTION FEE OF 10% APPLIES) ☐ YES ☐ NO

WHAT TYPE OF INSPECTION?

☐ FINAL INSPECTION ☐ PARTIAL INSPECTION ☐ CRITICAL INFRASTRUCTURE

For partial inspections, describe or list the infrastructure to be inspected. Provide additional pages if necessary:

For final inspections, the following documents are required:

- Signed and sealed Engineer's Certification stating the project was built in substantial compliance with the approved plans.
- As-built surveys, signed and sealed by the Engineer of Record for the project.
- PDF copies of all required documents, and CAD files for the as-built surveys.
- Actual Construction Costs, if a maintenance bond is required, or an updated construction cost estimate if a partial bond release is requested.
- Other items as requested by technical staff. Check the conditions on your Development Order for more information.

Is this a request to release a bond/escrow or letter of credit guarantee? ☐ YES ☐ NO

If yes, is there a Performance Agreement** or a Maintenance Agreement?

☐ PERFORMANCE

☐ MAINTENANCE

**Release of a Performance Agreement may be conditioned upon acceptance of a Maintenance Agreement. Check the conditions on your Development Order for more information.

Thank you for your request. **Please allow 5 working days for inspections, and 10 working days for review of as-built surveys and/or release of agreements.**