

## VOLUSIA COUNTY CONTRACTOR LISTING APPLICATION

For contractors authorized per Florida Statute 489 Parts I&II and Volusia County Ordinance Ch.22

License holder name: \_\_\_\_\_

License holder signature: \_\_\_\_\_

Company name: \_\_\_\_\_

State License number: \_\_\_\_\_

Mailing address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Bus. ph: (\_\_\_\_\_) \_\_\_\_\_ Cell ph: (\_\_\_\_\_) \_\_\_\_\_ Bus. fax: (\_\_\_\_\_) \_\_\_\_\_

Primary e-mail address: \_\_\_\_\_ (ONLY ONE VALID EMAIL PLEASE)\*

**\*NOTE: This email cannot be used on any other Contractor License File or it will lock the accounts. This email is used to send important contractor listing information and notifications so please remember to keep this updated.**

### REQUIREMENTS:

- Copy of Current State License
- Certificate of general liability insurance. **Note:** The company name listed as the INSURED on the certificate of insurance must match the State License. The CERTIFICATE HOLDER **MUST BE:** County of Volusia - Contractor Licensing - 123 W. Indiana Av., DeLand, FL 32720
- Certificate of worker's compensation insurance (a worker's compensation exemption certificate in the license holder's name can be submitted in lieu of the Certificate of Insurance). **Note:** The company name listed as the INSURED on the certificate of insurance must match the State License. The CERTIFICATE HOLDER **MUST BE:** County of Volusia - Contractor Licensing - 123 W. Indiana Av., DeLand, FL 32720
- A copy of the License Holder's Valid I.D.
- **PLEASE SEND ALL DOCUMENTS TOGETHER IN ONE EMAIL.**

Please submit this form with all of the required documents by email to: [contractorlicensing@volusia.org](mailto:contractorlicensing@volusia.org) or in our office located at 123 West Indiana Avenue, DeLand, FL 32720.

\*The cities of Daytona Beach, Daytona Beach Shores, DeLand, Deltona, Edgewater, Holly Hill, Lake Helen, New Smyrna Beach, Oak Hill, Orange City, Ormond Beach, Ponce Inlet, Port Orange, and South Daytona participate by interlocal agreement in the Volusia County Listing Program and this listing includes all cities listed herein.

**\*\*PLEASE ALLOW 2-3 BUSINESS DAYS FOR PROCESSING\*\***